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## **D.A.V. SCHOOL OF BUSINESS MANAGEMENT**

**UNIT-8, NAYAPALLI, NAYAPALLI, BHUBANESWAR-751012**

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**Proceedings of the 2<sup>nd</sup> Internal Quality Assurance Cell Meeting held on 04.12.2021 at 5:00 pm in the conference hall of DSBM by physical and virtual mode.**

### **Agenda:**

- 1) Confirmation of the proceedings of the last meeting**
- 2) Review of Academic transactions of DSBM**
- 3) Implementation of suggestions put forth by the Faculty Council.**
- 4) Review of out-reach programmes and extension activities organised by DSBM**
- 5) Discussion on MoU signed between Kamala Nehru Women's College & DSBM for Knowledge Sharing Session**
- 6) Review of event organised on students' psychological well-being**
- 7) Implementation of suggestions put forth by the B. Com final year students (2019-22 Admission Batch) for Corporate-Academia Interface**

### **Members Present**

- 1. Shri Madan Mohan Panda,  
President,  
DAV School of Business Management  
Member (Management)**
- 2. Dr. K. C. Satapathy,  
Regional Officer, DAV Institutions, Odisha.  
Nominee of Society (DAV CMC)**
- 3. Mr. S. K. Behera,  
Vice Chairman & Managing Director,  
RSB Global  
Nominee (Industrialist)**
- 4. Prof. R.K. Bal,  
Former Chairman, P. G. Council, Utkal University, Odisha  
Special Invitee (Eminent Academician)**
- 5. Prof. Mitali Chinara,  
Head, P. G. Department of Analytical & Applied Economics, Utkal University  
Member (Management)**

6. Mrs. Lopamudra Pattanayak,  
Application Development Manager, Accenture  
**Nominee of Alumni**
7. Dr. D. N. Mishra,  
Principal, DAV School of Business Management, Bhubaneswar  
**Chairperson of Internal Quality Assurance Cell (IQAC)**
8. Dr. Anjali Panda,  
Assistant Professor, DSBM, Bhubaneswar  
**Teacher**
9. Mr. A. K. Maharana,  
DSBM, Bhubaneswar  
**Representative of Administration**
10. Dr. Pallabi Mund,  
Assistant Professor, DSBM, Bhubaneswar  
**Coordinator, Internal Quality Assurance Cell (IQAC)**

### **Proceedings**

#### **1) Confirmation of the proceedings of the last meeting**

At the outset, the Chairperson IQAC read out the proceedings of the last meeting and it was confirmed.

#### **2) Review of Academic transactions of DSBM**

The following academic transactions were reviewed by the members of IQAC:

- i. **Session Delivery Plan as per the current Academic Year was reviewed.** The Chairperson of IQAC explained to all the honorable members of IQAC the comprehensive SDP which has been implemented in DSBM since 2013-14. The SDP format was displayed during the presentation. The institute is able to maintain the academic excellence in both BBA and B. Com programmes due to the implementation of the above SDP mechanism. Besides, it helps in academic audit in maintaining the track of course modules delivered, framework of the problem solving, worksheets, and assignment if any, by the faculty members.



**ii. The student's attendance for revision classes, extra classes and bridge classes was also reviewed.**

The status report regarding the schedule of revision classes, extra classes and bridge classes were discussed thoroughly in the meeting. The objective behind introduction of such classes was to improve students' proficiency in understanding the portions of some electives in the odd semesters of both BBA and B. Com Programmes. **Special Bridge classes** were also organized for the newly admitted students of BBA and B. Com Programmes to have effective understanding in the respective domain areas.

**iii. Result Analysis of B. Com Admission Batch 2018-21**

The honorable members were apprised of the extraordinary result of final year B. Com (Hons.) in university examinations. Cent percent students passed in 1<sup>st</sup> Division and 30 students out of 78 were awarded with A+ Grade with Distinction. **The University Gold Medal was bagged by Sushree Srabani with 9.78 CGPA & 'O' Grade. Besides, students of DSBM clinched 2<sup>nd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup> and 10<sup>th</sup> positions in Utkal University examinations.**

The august forum appreciated the commendable efforts of the students and faculty members for the outstanding result of B. Com (Hons.) in final year of Utkal University Examinations.

**iv. Updates on students' feedback, Alumni feedback, and other information.**

The IQAC coordinator, Dr Pallabi Mund presented the feedback of the important stakeholders of DSBM such as Students, Alumni, Employer and Parents to the house. The **highlights of the analysis of the feedback** of the stakeholders is enumerated as below:

The overall analysis of the feedback obtained from all the semesters for the academic year 2020-21 was quite encouraging. Mostly for all the parameters such as course curriculum, completion of the syllabus on time by the faculty members, teaching aid and mechanism, e-resources availability, library books availability, internet facility, grievance redressal mechanism, etc. ratings were "Outstanding" and "Excellent". However, there were also very few responses which had assessed the performance as "Average".

Pertaining to this, **Shri S. K. Behera, Vice Chairman & M.D, RSB Global and member of the IQAC**, suggested to collect the information from those students who have given an "Average" rating and adapt appropriate mitigating strategy for the next academic session.



### 3) Implementation of suggestions put forth by the Faculty Council.

In reference to the Faculty Council Meeting held on dated 11.10.2021, the faculty council had suggested to organize Alumni Talk Series in order to connect Alumni with the students for a learning experience.

In view of the worthy suggestion, an Alumni Talk Series 1.0 was organized on 22 November 2021 in which **Mrs. Lopamudra Pattanayak, Application Development Manager, Accenture, India and Alumna of BBA admission batch 2007-10** interacted with the students of DSBM. Another Alumni Talk Series 2.0 delivered by **Mr. Bhagwan Prasad, Operation Manager, HDFC Bank Ltd., Alumni of B.Com Admission Batch 2014-17** was also organized on 02 December 2021. Both the alumni elucidated to develop the required skill set and participate in various activities of the college to sharpen their potentialities.

### 4) Review of out-reach programmes and extension activities organised by DSBM

The Chairperson of IQAC enumerated the number of outreach and extension activities organized by DSBM as follows:

- Visit to Orphanage – Pratibha Ashram on 13-11-2021
- Visit to Old Age Home “BMC Ashraya” on 13-11-2021
- HAVAN at DSBM Campus on 13-11-2021
- Blood Donation Camp on 13-11-2021
- Tree Plantation Activity on 18-11-2021
- Swachh Bharat Abhiyan on 20-11-2021
- Free Book Distribution on 20-11-2021
- Medical / Health Camp for Students on 02-12-2021

By conducting these activities and events, the students of DSBM got an opportunity to sensitize themselves to the community at large and contribute towards the upliftment of the society and nation building.

The house appreciated the efforts of the Faculty Council and students for conducting various outreach and extension activities as a part of social responsibility under the flagship of DSBM.

### 5) Discussion on MoU signed between Kamala Nehru Women's College (KNWC) & DSBM for Knowledge Sharing Session

The important clauses of Memorandum of Understanding (MoU) between Kamala Nehru Women's College (KNWC) & DSBM for Knowledge Sharing Session was discussed vividly in the meeting. The Chairperson of IQAC explained the house regarding the objective of collaboration for mutual benefit of the institutions towards further students' empowerment in the respective domain area. However, the members also suggested to explore one more institution nearby DAV School of Business Management, both for Faculty Exchange and Student's Exchange Programme.



**6) Review of event organised on students' psychological well-being**

The house took a review of the event organized for the psychological wellbeing of the students -

An Expert Talk on the topic "**Balancing Goals**" by **Dr. Vedula Ramalakshmi, Reader, Kamala Nehru Women's College, Bhubaneswar** was very scintillating. The outcome of this session was to maintain a balance between all the goals set for oneself, such as personal, professional, health and family goals. Such a balance would help the individual make the right decision at the right time and be successful in all the future endeavours.

**7) Implementation of suggestions put forth by the B. Com final year students (2019-22 Admission Batch) for Corporate-Academia Interface**

As per the suggestion by the B. Com students, the following corporate-academia interface events were organized such as:

- i. **Workshop on "Exploring the Unexplored" by Dr. Ajit Kar, Sr. Manager & In-Charge, Learning & Development, IMFA Ltd, on 24-11-2021:** In this workshop, various business cum management games were conducted and emphasis was given on the improvement of one's KSAH, i.e, Knowledge, Skills, Abilities and Habits.
- ii. **CEO Talk on "Role of Leadership for Sustainable Career for Professional Students, by Mr. Kamal Krushna Mishra, CEO, NAPCO & Emirates Holding, Dubai:** In his erudite talk, Mr. Kamal Krushna Mishra explained the real-time problem-solving approach of a Leader at the time of crisis and the SOP for achievement of the goal.

**8) Any other points with the Permission of the Chair**

**Shri S. K. Behera, Vice Chairman & M.D, RSB Global and member of the IQAC,** suggested to submit the proposal of Academic Research Project and Consultancy to RSB Global. He suggested to organize an industrial tour to RSB Global & other factories nearby for corporate exposure and experiential learning. He assured the house to extend his benevolent support for further empowerment of the students in the institution and collaboration between Industry and Corporate Houses.

**Dr K C Satapathy, Regional Officer, DAV Institutions** suggested to have an Academic Audit as per the UGC Guidelines in order to incorporate the best practices, if any, for the institution. He also assured the house to explore academic research project and consultancy from BALCO and JSPL and suggested to submit the proposal on top priority.

**Prof R. K. Bal, Former Chairman, P. G. Council, Utkal University** suggested to add one more Value Addition Programme of 30 hours to be delivered in order to enhance the confidence and employability skill of the students.

**Mrs. Lopamudra Pattanayak, Alumni of DSBM** and a member of the IQAC ensured to extend all support and guidance to the students of DSBM and would contribute towards the growth and progress of her Alma Mater.

- 9) The meeting ended with the vote of thanks to the Chair by IQAC Coordinator Dr Pallabi Mund.



**Chairperson**



**Pallabi Mund**  
**IQAC Coordinator**