



D.A.V. SCHOOL OF BUSINESS MANAGEMENT

(Recognised by Govt. of Odisha. Affiliated to Utkal University)

DAV Campus, Unit-VIII, Nayapalli, Bhubaneswar-751012, Odisha, India.

Tel: 0674 – 2970704 / 2560539, Email: dsbmbbsr@gmail.com

Website: www.dsbm8.org

College Code No. ORC-003

Committed to Excellence

Ref. No.: DSBM/...5205.../20...22...

Date: 27.04.2022

DECLARATION

This is to certify that the following faculty members are continuing their services as per the details submitted below.

| Sl No. | Name of the full-time teacher | Year of appointment | Present Designation | Continuing till date |
|--------|-------------------------------|---------------------|---------------------|----------------------|
| 01. | Dr. Dwarikanath Mishra | 01.07.2007 | Principal | 27.04.2022 |
| 02. | Dr. Anjali Panda | 10.07.2007 | Asst. Professor | 27.04.2022 |
| 03. | Mr. Sudhanshu Sekhar Sahoo | 02.08.2007 | Asst. Professor | 27.04.2022 |
| 04. | Mr. Satyajit Dikshit | 13.11.2009 | Asst. Professor | 27.04.2022 |
| 05. | Mrs. Jayashree Swain | 04.01.2016 | Asst. Professor | 27.04.2022 |
| 06. | Mr. Samiran Kumar Mishra | 01.02.2016 | Asst. Professor | 27.04.2022 |
| 07. | Mr. Anshuman S S Mohanty | 14.09.2016 | Asst. Professor | 27.04.2022 |
| 08. | Mr. Debabrata Sahoo | 22.08.2017 | Lecturer | 27.04.2022 |
| 09. | Mr. Muna Sahoo | 02.07.2018 | Asst. Professor | 27.04.2022 |
| 10. | Dr. Pallabi Mund | 07.03.2020 | Asst. Professor | 27.04.2022 |
| 11. | Mrs. Priyadarshini Nayak | 15.11.2021 | Asst. Professor | 27.04.2022 |

(Dr. D.N.Mishra)

PRINCIPAL

Principal

D.A.V. School of Business Management
Unit-VIII, Bhubaneswar

DAV SCHOOL OF BUSINESS MANAGEMENT

No. 1222 /2007

Dt. 25/06/2007

OFFICE ORDER

Dr. D. N. Mishra is hereby appointed as lecturer for BBA Programme on a monthly salary of Rs.15,738/-(Rupees Fifteen Thousand Seven Hundred Thirty Eight)only per month w.e.f. 1/07/2007.

This appointment is purely temporary which can be terminated at any time without assigning any reason there of by the undersigned.

He is required to submit one copy of this letter to the Secretary, DSBM duly signed by him in token of acceptance of the terms and conditions;

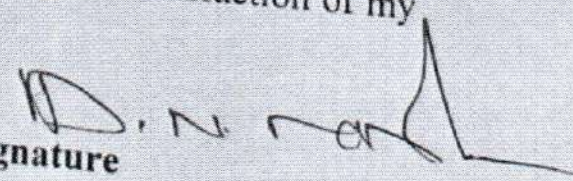

SECRETARY

Memo No.DSBM/ 1223 /2007 Dt. 25/06/2007

Copy forwarded to Dr. D. N. Mishra / Accounts Section for information and necessary action.

sd/-
SECRETARY

I, Dr. D. N. Mishra do hereby accept the above terms & conditions as lecturer for BBA Programme and undertake to abide by the same during my tenure of appointment as faculty and discharge my duties to the utmost satisfaction of my authority.


Signature

Dt. 8/07/2007

No. 1419 /2007

OFFICE ORDER

Miss Anjali Panda is hereby appointed as faculty for BBA Programme on purely contractual basis on a consolidated salary of Rs.10,000/-(Rupees Ten Thousand) only and medical allowances of Rs.100/-(Rupees One Hundred) per month w.e.f. 10/07/2007 for a period of one year.

This appointment is purely temporary which can be terminated at any time without assigning any reason there of by the undersigned.

This engagement will not confer on her any claim / right for further extension / regularization.

She is required to submit one copy of this letter to the Principal duly signed by her as a token of acceptance of the terms and conditions;


MEMBER SECRETARY

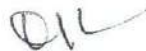
Memo No.DAV/ 1420 /2007 Dt. 8/07/2007

Copy forwarded to Miss Anjali Panda / Supervisor-cum-co-ordinator / Accounts Section for information and necessary action.


MEMBER SECRETARY

I..... do hereby accept the above terms & conditions as faculty for BBA Programme and undertake to abide by the same during my tenure of appointment as faculty and discharge my duties to the utmost satisfaction of my authority.

Signature





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Ph: 0674-2560539, E.mail. dsbmbbsr@gmail.com, Website: www.dsbm8.org

Ref. No. DSBM/.....2059...../2015

Date. 28.08.2015

OFFICE ORDER

1. Miss Anjali Panda is appointed as faculty in DAV School of Business Management, Unit-VIII, Bhubaneswar on probation w.e.f. 01.09.2015 in the scale of pay of 9300-34800 with Grade Pay 4800/- and initial pay ₹13,895/- plus usual D.A. and other allowances as admissible under the Rules of the Institution with effect from the date he/she joins the post subject to verification of antecedents and character. The period of probation is for two years, which may be extended further as may be decided by the Governing Body of the Institute.
2. His/Her services are purely temporary and can be terminated at any time by giving one month's notice during the period of probation from either side or one month's salary in lieu thereof.
3. After confirmation in the aforesaid post, his/her services can be terminated by three months notice from either side or on payment of salary in lieu of notice period.
4. His/Her services are transferable to any other DAV Institution managed by the DAV College Managing Committee, New Delhi
5. He/She is required to submit a declaration (**proforma enclosed**) that He/she is not continuing his/her studies in any vocational educational institution(s) at the time of her joining. He/She shall also furnish a declaration showing the applications submitted for jobs elsewhere which are pending consideration.
6. He/She is required to submit a declaration at the time of her joining to the effect that he/she is not having more than one spouse living (**Prescribed proforma Enclosed**)
7. He/She is required to produce a medical certificate from a physician not below the rank of Asst. Surgeon of the Government of Odisha.(**Proforma enclosed**)
8. He/She is required to produce two character certificates from Gazetted Officers(Group-A/B officers) who are not related to him/her.
9. He/She is required to submit Original Certificates in respect of his/her Educational qualifications starting from Class X and onwards for verification of date of birth and qualification, together with the relief order from the former employer, if employed.

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10. He/She is required to make a deposit of one month's salary in cash ₹39,820/- (Rupees thirty nine thousand eight hundred twenty only) as security deposit in the office which will be refunded or adjusted at the time of her leaving the institution.
11. He/She is required to submit the copy of DAV School of Business Management Service Rules 2012-13 duly signed on all the pages (Rules enclosed) in token of his/her perusal thereof along with the form of Acceptance.
12. He/She is required to submit an undertaking that he/she is not involved/imparting any private Tuition/Coaching. (Proforma Enclosed)
13. He/She is required to submit an undertaking to the effect that he/she will not hesitate to attend duty in the institute at the time of exigencies, beyond institute hours for the interest of the institution. (Proforma Enclosed)
14. He/She is required to stay within Bhubaneswar during the period of his/her service under this institution.
15. He/She is required to attend the institute as per the timing prescribed for his/her from time to time.
16. No T.A./D.A shall be paid for joining.
17. He/She is required to join in the appointment on 01.09.2015 with the required documents along with security deposit, failing which this order of appointment shall stand cancelled.

[Signature]

PRINCIPAL - CUM- EX-OFFICIO MEMBER

Memo No. DSBM/ 2060 /2015,

Dated. 28/08 /2015

Copy forwarded to:

1. Ms Anjali Panda, Girls Hostel, DAV Public School, Campus, Unit-VIII, Bhubaneswar-751012, Odisha.
2. Regional Director DAV Institutions , Zone-1 , Odisha, Chandrasekharpur, Bhubaneswar-2
4. The Accounts Section for information and necessary action.
5. Personal File.

*OK Received.
A. Panda*

[Signature]

PRINCIPAL - CUM- EX-OFFICIO MEMBER

D.A.V SCHOOL OF BUSINESS MANAGEMENT

D.A.V., Campus, Unit-8, Nayapalli, Bhubaneswar, Orissa, Pin No.: 751012, India,
Phone : 0674-2391328/ 2391723, Fax : 2395276, Website : http://davunit8.org/dsbm.htm
E-mail-dav.b.school.u.viii@g.mail.com

Recognised by Govt. of Orissa, Affiliated to Utkal University

No. DSBM/ 2161 /2008

Date : 02.08.2008

OFFICE ORDER

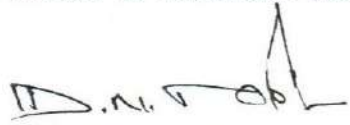
You are hereby offered a temporary appointment as **Faculty in Mathematics**. Your appointment will be governed by the following terms and conditions.

1. This appointment is purely temporary.
2. Your services are terminable on both sides with one month's notice or salary in lieu thereof.
3. You will be paid Rs.10,000/- P.M. as consolidated salary with effect from the date of joining.
4. You will be guided by the service conditions framed and enforced by DAV School of Business Management and should abide by the rules and regulation and code of conduct prescribed by the DAV School of Business Management from time to time.
5. You will be entitled to one day casual leave for one month service.
6. If you remain absent from duty for continuous 10 days, or do not apply for leave or extension of leave you will be deemed to have deserted the job.
7. That for any other matter not covered by above, the decision of the Management shall be final and binding.
8. You are requested to Join duty on/by 02.08.2008.
9. The engagement will not confer on you any claim/right for regularization.
10. If the above terms and conditions are acceptable to you please sign one copy of the letter and send your acceptance.

Sd/-
MEMBER SECRETARY

Memo No.DSBM/ 2162 /2008, Date 02/08/2008

Copy forwarded to **Mr Sudhanshu Sekhar Sahoo**/Account Section for information and necessary action.


MEMBER SECRETARY

I Sri Sudhanshu Sekhar Sahoo hereby accept the above terms and conditions for Faculty in Mathematics and undertake to abide by the same during my tenure of appointment in Faculty in English operator and discharge my duties to the utmost satisfaction of my authority.

Sudhanshu Sekhar Sahoo
Signature



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Ph: 0674-2560539, E.mail. dsbmbbsr@gmail.com, Website: www.dsbm8.org

Ref. No. DSBM/.....2081...../2015

Date 28.08.2015

OFFICE ORDER

1. **Mr Sudhanshu Sekhar Sahoo** is appointed as **faculty** in **DAV School of Business Management**, Unit-VIII, Bhubaneswar on probation w.e.f. 01.09.2015 in the scale of pay of **9300-34800** with Grade Pay **₹.4800/-** and initial pay **₹13,350/-** plus usual D.A. and other allowances as admissible under the Rules of the Institution with effect from the date he/she joins the post subject to verification of antecedents and character. The period of probation is for two years, which may be extended further as may be decided by the Governing Body of the Institute.
2. His/Her services are purely temporary and can be terminated at any time by giving one month's notice during the period of probation from either side or one month's salary in lieu thereof.
3. After confirmation in the aforesaid post, his/her services can be terminated by three months notice from either side or on payment of salary in lieu of notice period.
4. His/Her services are transferable to any other DAV Institution managed by the DAV College Managing Committee, New Delhi
5. He/She is required to submit a declaration (**proforma enclosed**) that He/she is not continuing his/her studies in any vocational educational institution(s) at the time of her joining. He/She shall also furnish a declaration showing the applications submitted for jobs elsewhere which are pending consideration.
6. He/She is required to submit a declaration at the time of her joining to the effect that he/she is not having more than one spouse living (**Prescribed proforma Enclosed**)
7. He/She is required to produce a medical certificate from a physician not below the rank of Asst. Surgeon of the Government of Odisha. (**Proforma enclosed**)
8. He/She is required to produce two character certificates from Gazetted Officers(Group-A/B officers) who are not related to him/her.
9. He/She is required to submit Original Certificates in respect of his/her Educational qualifications starting from Class X and onwards for verification of date of birth and qualification, together with the relief order from the former employer, if employed.

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He/She is required to make a deposit of one month's salary in cash ₹38,660/- (Rupees thirty eight thousand six hundred sixty only) as security deposit in the office which will be refunded or adjusted at the time of her leaving the institution.

11. He/She is required to submit the copy of DAV School of Business Management Service Rules 2012-13 duly signed on all the pages (Rules enclosed) in token of his/her perusal thereof along with the form of Acceptance.
12. He/She is required to submit an undertaking that he/she is not involved/imparting any private Tuition/Coaching. **(Proforma Enclosed)**
13. He/She is required to submit an undertaking to the effect that he/she will not hesitate to attend duty in the institute at the time of exigencies, beyond institute hours for the interest of the institution. **(Proforma Enclosed)**
14. He/She is required to stay within Bhubaneswar during the period of his/her service under this institution.
15. He/She is required to attend the institute as per the timing prescribed for his/her from time to time.
16. No T.A./D.A shall be paid for joining.
17. He/She is required to join in the appointment on **01.09.2015** with the required documents along with security deposit, failing which this order of appointment shall stand cancelled.


PRINCIPAL – CUM- EX-OFFICIO MEMBER

Memo No. DSBM/ 2062 /2015,

Dated. 28/08 /2015

Copy forwarded to:

1. Mr Sudhanshu Sekhar Sahoo, HIG-36, Seven acre, Near HB Colony, Chadrasekharpur, Bhubaneswar-751016, Odisha.
2. Regional Director DAV Institutions , Zone-1 , Odisha, Chandrasekharpur, Bhubaneswar-2
4. The Accounts Section for information and necessary action.
5. Personal File.


PRINCIPAL – CUM- EX-OFFICIO MEMBER


Sudhanshu Sekhar Sahoo

No. DSBM/ 2453 /2009

Date : 11.11.09

OFFICE ORDER

You are hereby offered a temporary appointment as **Faculty in BBA Programme**. Your appointment will be governed by the following terms and conditions.

1. This appointment is purely temporary.
2. Your services are terminable on both sides with one month's notice or salary in lieu thereof.
3. You will be paid Rs.12,000/- (Rupees Twelve thousand) Per Month, as consolidated salary with effect from the date of joining for a period of one year.
4. You will be guided by the service conditions framed and enforced by DAV School of Business Management and should abide by the rules and regulation and code of conduct prescribed by the DAV School of Business Management from time to time.
5. You will be entitled to one day casual leave for one month service.
6. If you remain absent from duty for continuous 10 days, or do not apply for leave or extension of leave you will be deemed to have deserted the job.
7. That for any other matter not covered by above, the decision of the Management shall be final and binding.
8. You are requested to join duty on/by **13.11.2009**.
9. The engagement will not confer on you any claim/right for regularization.
10. If the above terms and conditions are acceptable to you please sign one copy of the letter and send your acceptance.

sd/-

MEMBER SECRETARY

Memo No. DSBM/ 2453 /2009, Date 11.11.09

Copy forwarded to **Mr. Satyajit Dikshit** /Account Section/Personal file for information and necessary action.

D. N. Rao

MEMBER SECRETARY

I, Satyajit Dikshit hereby accept the above terms and conditions for Faculty in BBA Programme and undertake to abide by the same during my tenure of appointment and discharge my duties to the utmost satisfaction of my authority.

Satyajit Dikshit
SIGNATURE

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Ph: 0674-2560539, E.mail. dsbmbbsr@gmail.com, Website: www.dsbm8.org

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Ref. No. DSBM/.....2063...../2015

Date.....28-08-2015.....

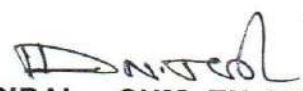
OFFICE ORDER

1. **Mr Satyajit Dikshit** is appointed as **faculty** in **DAV School of Business Management**, Unit-VIII, Bhubaneswar on probation w.e.f. 01.09.2015 in the scale of pay of **9300-34800** with Grade Pay **₹.4800/-** and initial pay **₹13,350/-** plus usual D.A. and other allowances as admissible under the Rules of the Institution with effect from the date he/she joins the post subject to verification of antecedents and character. The period of probation is for two years, which may be extended further as may be decided by the Governing Body of the Institute.
2. His/Her services are purely temporary and can be terminated at any time by giving one month's notice during the period of probation from either side or one month's salary in lieu thereof.
3. After confirmation in the aforesaid post, his/her services can be terminated by three months notice from either side or on payment of salary in lieu of notice period.
4. His/Her services are transferable to any other DAV Institution managed by the DAV College Managing Committee, New Delhi
5. He/She is required to submit a declaration (**Proforma enclosed**) that He/she is not continuing his/her studies in any vocational educational institution(s) at the time of her joining. He/She shall also furnish a declaration showing the applications submitted for jobs elsewhere which are pending consideration.
6. He/She is required to submit a declaration at the time of her joining to the effect that he/she is not having more than one spouse living (**Prescribed proforma Enclosed**)
7. He/She is required to produce a medical certificate from a physician not below the rank of Asst. Surgeon of the Government of Odisha. (**Proforma enclosed**)
8. He/She is required to produce two character certificates from Gazetted Officers(Group-A/B officers) who are not related to him/her.
9. He/She is required to submit Original Certificates in respect of his/her Educational qualifications starting from Class X and onwards for verification of date of birth and qualification, together with the relief order from the former employer, if employed.

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Committed to Excellence

10. He/She is required to make a deposit of one month's salary in cash ₹38,660/- (Rupees thirty eight thousand six hundred sixty only) as security deposit in the office which will be refunded or adjusted at the time of her leaving the institution.
11. He/She is required to submit the copy of DAV School of Business Management Service Rules 2012-13 duly signed on all the pages (Rules enclosed) in token of his/her perusal thereof along with the form of Acceptance.
12. He/She is required to submit an undertaking that he/she is not involved/imparting any private Tuition/Coaching. **(Proforma Enclosed)**
13. He/She is required to submit an undertaking to the effect that he/she will not hesitate to attend duty in the institute at the time of exigencies, beyond institute hours for the interest of the institution. **(Proforma Enclosed)**
14. He/She is required to stay within Bhubaneswar during the period of his/her service under this institution.
15. He/She is required to attend the institute as per the timing prescribed for his/her from time to time.
16. No T.A./D.A shall be paid for joining.
17. He/She is required to join in the appointment on **01.09.2015** with the required documents along with security deposit, failing which this order of appointment shall stand cancelled.


PRINCIPAL - CUM- EX-OFFICIO MEMBER

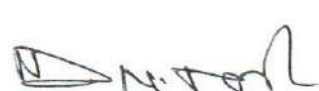
Memo No. DSBM/ 2064 /2015,

Dated. 28 / 08 /2015

Copy forwarded to:

1. Mr Satyajit Dikshit, Plot No.M-4, HIG, Baramunda, Bhubaneswar-751003, Odisha.
2. Regional Director DAV Institutions , Zone-1 , Odisha, Chandrasekharpur, Bhubaneswar-2
4. The Accounts Section for information and necessary action.
5. Personal File.

Received
Satyajit
Dikshit


PRINCIPAL - CUM- EX-OFFICIO MEMBER

D.A.V. SCHOOL OF BUSINESS MANAGEMENT

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DAV Campus, Unit-VIII, Nayapalli, Bhubaneswar-751 012. Odisha. India.

Ph: 0674-2560539, E.mail. dsbmbbsr@gmail.com, Website: www.dsbm8.org

Ref. No. DSBM/.....001...../2016 **OFFICE ORDER**

Date.....2.1.16.....

You are hereby offered a contractual appointment as **Faculty in Economics**. Your appointment will be governed by the following terms and conditions.

1. This appointment is purely temporary.
2. Your services are terminable on both sides with one month's notice or salary in lieu thereof.
3. You will be paid ₹ 26,800/- (Rupees twenty six thousand eight hundred only) per month as consolidated salary with effect from the date of joining.
4. You will be guided by the service conditions framed and enforced by DAV School of Business Management and should abide by the rules and regulation and code of conduct prescribed by the DAV School of Business Management from time to time.
5. If you remain absent from duty for continuous 10 days, or do not apply for leave or extension of leave you will be deemed to have deserted the job.
6. That for any other matter not covered by above, the decision of the Management shall be final and binding.
7. Your performance will be evaluated in every month. If the feedback of the students is not satisfactory towards the delivery of the lectures and other responsibility then, you will be deprived of contractual assignments by the principal.
8. You must deliver academic, co-curricular activities and any other responsibilities entrusted by the Authority from time to time diligently.
9. You are requested to join duty **by 4th January, 2016**.
10. The contractual engagement will not confer on you any claim/right for regularization.
11. Timing is from 8:00 am to 2:30 pm and may be extended as and when required by the institution.
12. If the above terms and conditions are acceptable to you please sign one copy of the letter in respect to your acceptance.


PRINCIPAL

Memo No. DSBM/.....002...../2015

Date.....2...../12/2015

Copy forwarded to **Ms. Jayashree Swain** /Account Section for information and necessary action and Personal file for record.


PRINCIPAL

I, Jayashree Swain hereby accept the above terms and conditions for Faculty in Economics and undertake to abide by the same during my tenure of appointment in Faculty in Economics and discharge my duties to the utmost satisfaction of my authority.


(Jayashree Swain)



D.A.V. SCHOOL OF BUSINESS MANAGEMENT

(Recognised by Govt. of Odisha. Affiliated to Utkal University)

Unit-VIII, Nayapalli, Bhubaneswar-751 012. Odisha. India.

Phone: 0674-2560539 / 6550539, E.mail. dsbmbbsr@gmail.com

Website: www.dsbm8.org

Committed to Excellence

Ref. No. DSBM/.....359...../2017

Date...23.05.2017

OFFICE ORDER

1. **Ms Jayashree Swain** is appointed as **faculty** in D.A.V. School of Business Management, Unit-VIII, Bhubaneswar on probation w.e.f. 01.06.2017 in the scale of pay of ₹.9300-34800 with Grade Pay ₹.4,800/- and initial pay ₹.13,350/- plus usual D.A. and other allowances as admissible under the Rules of the Institution with effect from the date he/she joins the post subject to verification of antecedents and character. The period of probation is for two years, which may be extended further as may be decided by the Governing Body of the Institute.
2. His/Her services are purely temporary and can be terminated at any time by giving one month's notice during the period of probation from either side or one month's salary in lieu thereof.
3. After confirmation in the aforesaid post, his/her services can be terminated by three months notice from either side or on payment of salary in lieu of notice period.
4. His/Her services are transferable to any other DAV Institution managed by the DAV College Managing Committee, New Delhi
5. He/She is required to submit a declaration (**Proforma enclosed**) that He/she is not continuing his/her studies in any vocational educational institution(s) at the time of her joining. He/She shall also furnish a declaration showing the applications submitted for jobs elsewhere which are pending consideration.
6. He/She is required to submit a declaration at the time of her joining to the effect that he/she is not having more than one spouse living (**Prescribed proforma Enclosed**)
7. He/She is required to produce a medical certificate from a physician not below the rank of Asst. Surgeon of the Government of Odisha.(**Proforma enclosed**)
8. He/She is required to produce two character certificates from Gazetted Officers (Group-A/B officers) who are not related to him/her.
9. He/She is required to submit Original Certificates in respect of his/her Educational qualifications starting from Class X and onwards for verification of date of birth and qualification, together with the relief order from the former employer, if employed.

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10. He/She is required to make a deposit of one month's salary in cash ₹42,834/- (Rupees forty two thousand eight hundred thirty four only) as security deposit in the office which will be refunded or adjusted at the time of her leaving the institution.
11. He/She is required to submit the copy of DAV School of Business Management Service Rules 2012-13 duly signed on all the pages (**Rules enclosed**) in token of his/her perusal thereof along with the form of Acceptance.
12. He/She is required to submit an undertaking that he/she is not involved/imparting any private Tuition/Coaching. (**Proforma Enclosed**)
13. He/She is required to submit an undertaking to the effect that he/she will not hesitate to attend duty in the institute at the time of exigencies, beyond institute hours for the interest of the institution. (**Proforma Enclosed**)
14. He/She is required to stay within Bhubaneswar during the period of his/her service under this institution.
15. He/She is required to attend the institute as per the timing prescribed for his/her from time to time.
16. No T.A./D.A shall be paid for joining.
17. He/She is required to join in the appointment on 01.06.2017 with the required documents along with security deposit, failing which this order of appointment shall stand cancelled.



PRINCIPAL – CUM- EX-OFFICIO MEMBER

Memo No. DSBM/ 360 /2017,

Dated. 23/05 /2017

Copy forwarded to:

1. Ms Jayashree Swain, Plot No.1403, At-Paika Nagar, Po-Delta, Bhubaneswar- 751012, Odisha.
2. Regional Director, DAV Institutions, Zone-1, Odisha, Chandrasekharpur, Bhubaneswar-21 for kind information.
4. The Accounts Section for information and necessary action.
5. Personal File.

O/C

J. Swain
23.5.17



PRINCIPAL – CUM- EX-OFFICIO MEMBER



D.A.V. SCHOOL OF BUSINESS MANAGEMENT

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DAV Campus, Unit-VIII, Nayapalli, Bhubaneswar-751 012. Odisha. India.

Ph: 0674-2560539, E.mail. dsbmbbsr@gmail.com, Website: www.dsbm8.org

Committed to Excellence

Ref. No. DSBM/ 016 /2016

OFFICE ORDER

Date 12.01.16

You are hereby offered a contractual appointment as Faculty in Commerce. Your appointment will be governed by the following terms and conditions.

1. This appointment is purely temporary.
2. Your services are terminable on both sides with one month's notice or salary in lieu thereof.
3. You will be paid ₹ 26,800/- (Rupees twenty six thousand eight hundred only) per month as consolidated salary with effect from the date of joining.
4. You will be guided by the service conditions framed and enforced by DAV School of Business Management and should abide by the rules and regulation and code of conduct prescribed by the DAV School of Business Management from time to time.
5. If you remain absent from duty for continuous 10 days, or do not apply for leave or extension of leave you will be deemed to have deserted the job.
6. That for any other matter not covered by above, the decision of the Management shall be final and binding.
7. Your performance will be evaluated in every month. If the feedback of the students is not satisfactory towards the delivery of the lectures and other responsibility then, you will be deprived of contractual assignments by the principal.
8. You must deliver academic, co-curricular activities and any other responsibilities entrusted by the principal from time to time diligently.
9. You are requested to join duty by **1st February 2016**.
10. The contractual engagement will not confer on you any claim/right for regularization.
11. Timing is from 8:00 am to 2:30 pm and may be extended as and when required by the authority.
12. If the above terms and conditions are acceptable to you please sign one copy of the letter in respect to your acceptance.


PRINCIPAL

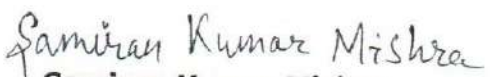
Memo No. DSBM/ 017 /2016,

Date 12 / 01 /2016

Copy forwarded to Mr. Samiran Kumar Mishra, S/o-Mr. Pramod Ku. Mishra, At: Bhuyan Sahi Po/Dist.-Deogarh, Odisha /Account Section for information and necessary action and Personal file for record.


PRINCIPAL

I, Samiran Kumar Mishra hereby accept the above terms and conditions for Faculty in Commerce and undertake to abide by the same during my tenure of appointment in Faculty in Commerce and discharge my duties to the utmost satisfaction of my authority.


Samiran Kumar Mishra



Committed to Excellence

D.A.V. SCHOOL OF BUSINESS MANAGEMENT

(Recognised by Govt. of Odisha. Affiliated to Utkal University)

Unit-VIII, Nayapalli, Bhubaneswar-751 012. Odisha. India.

Phone: 0674-2560539 / 6550539, E.mail. dsbmbbsr@gmail.com

Website: www.dsbm8.org

✓ AC

Ref. No. DSBM/..... 361 /2017

Date..... 23.05.2017

OFFICE ORDER

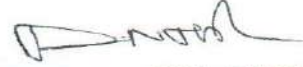
1. **Mr Samiran Kumar Mishra** is appointed as **faculty** in D.A.V. School of Business Management, Unit-VIII, Bhubaneswar on probation w.e.f. 01.06.2017 in the scale of pay of ₹.9300-34800 with Grade Pay ₹.4,800/- and initial pay ₹.13,350/- plus usual D.A. and other allowances as admissible under the Rules of the Institution with effect from the date he/she joins the post subject to verification of antecedents and character. The period of probation is for two years, which may be extended further as may be decided by the Governing Body of the Institute.
2. His/Her services are purely temporary and can be terminated at any time by giving one month's notice during the period of probation from either side or one month's salary in lieu thereof.
3. After confirmation in the aforesaid post, his/her services can be terminated by three months notice from either side or on payment of salary in lieu of notice period.
4. His/Her services are transferable to any other DAV Institution managed by the DAV College Managing Committee, New Delhi
5. He/She is required to submit a declaration (**Proforma enclosed**) that He/she is not continuing his/her studies in any vocational educational institution(s) at the time of her joining. He/She shall also furnish a declaration showing the applications submitted for jobs elsewhere which are pending consideration.
6. He/She is required to submit a declaration at the time of her joining to the effect that he/she is not having more than one spouse living (**Prescribed proforma Enclosed**)
7. He/She is required to produce a medical certificate from a physician not below the rank of Asst. Surgeon of the Government of Odisha.(**Proforma enclosed**)
8. He/She is required to produce two character certificates from Gazetted Officers (Group-A/B officers) who are not related to him/her.
9. He/She is required to submit Original Certificates in respect of his/her Educational qualifications starting from Class X and onwards for verification of date of birth and qualification, together with the relief order from the former employer, if employed.

o/c

Cont. page-2

W.A.

10. He/She is required to make a deposit of one month's salary in cash ₹42,834/- (Rupees forty two thousand eight hundred thirty four only) as security deposit in the office which will be refunded or adjusted at the time of her leaving the institution.
11. He/She is required to submit the copy of DAV School of Business Management Service Rules 2012-13 duly signed on all the pages (**Rules enclosed**) in token of his/her perusal thereof along with the form of Acceptance.
12. He/She is required to submit an undertaking that he/she is not involved/imparting any private Tuition/Coaching. (**Proforma Enclosed**)
13. He/She is required to submit an undertaking to the effect that he/she will not hesitate to attend duty in the institute at the time of exigencies, beyond institute hours for the interest of the institution. (**Proforma Enclosed**)
14. He/She is required to stay within Bhubaneswar during the period of his/her service under this institution.
15. He/She is required to attend the institute as per the timing prescribed for his/her from time to time.
16. No T.A./D.A shall be paid for joining.
17. He/She is required to join in the appointment on 01.06.2017 with the required documents along with security deposit, failing which this order of appointment shall stand cancelled.



PRINCIPAL - CUM- EX-OFFICIO MEMBER

Memo No. DSBM/ 362 /2017,

Dated. 23/05 /2017

Copy forwarded to:

1. Mr Samiran Kumar Mishra, Plot No.730(P), Near Kasturba Sishu Vidya Mandir, Nayapalli, Bhubaneswar-751012, Odisha
2. Regional Director, DAV Institutions, Zone-1, Odisha, Chandrasekharpur, Bhubaneswar-21 for kind information.
4. The Accounts Section for information and necessary action.
5. Personal File.

o/c

Samiran Kumar Mishra



PRINCIPAL - CUM- EX-OFFICIO MEMBER





Committed to Excellence

D.A.V. SCHOOL OF BUSINESS MANAGEMENT

(Recognised by Govt. of Odisha. Affiliated to Utkal University)

Unit-VIII, Nayapalli, Bhubaneswar-751 012. Odisha. India.

Phone: 0674-2560539 / 6550539, E.mail. dsbmbbsr@gmail.com

Website: www.dsbm8.org

Ref. No. DSBM/.....531...../2016

Date.....31.8.16.....

OFFICE ORDER

You are hereby offered a contractual appointment as Faculty in English. Your appointment will be governed by the following terms and conditions.

1. This appointment is purely temporary.
2. Your services are terminable on both sides with one month's notice or salary in lieu thereof.
3. You will be paid ₹ 31,800/- (Rupees thirty one thousand eight hundred only) per month as consolidated salary with effect from the date of joining.
4. You will be guided by the service conditions framed and enforced by DAV School of Business Management and should abide by the rules and regulation and code of conduct prescribed by the DAV School of Business Management from time to time.
5. If you remain absent from duty for continuous 10 days, or do not apply for leave or extension of leave you will be deemed to have deserted the job.
6. That for any other matter not covered by above, the decision of the Management shall be final and binding.
7. Your performance will be evaluated in every month. If the feedback of the students is not satisfactory towards the delivery of the lectures and other responsibility then, you will be deprived of contractual assignments by the principal.
8. You must deliver academic, co-curricular activities and any other responsibilities entrusted by the Authority from time to time diligently.
9. You are requested to join duty by **14th September, 2016**.
10. The contractual engagement will not confer on you any claim/right for regularization.
11. Timing is from 8:00 am to 2:30 pm and may be extended as and when required by the institution.
12. If the above terms and conditions are acceptable to you please sign one copy of the letter in respect to your acceptance.


PRINCIPAL

Memo No. DSBM/.....532...../2016,

Date.....31...../ 08 /2016

Copy forwarded to **Mr. Anshuman Sharda Sampad Mohanty**, Sutahat, Buxi Bazar, Cuttack-753001 /Account Section for information and necessary action and Personal file for record.


PRINCIPAL

I, ANSHUMAN S.S. MOHANTY hereby accept the above terms and conditions for Faculty in English and undertake to abide by the same during my tenure of appointment in Faculty in English and discharge my duties to the utmost satisfaction of my authority.


(Anshuman Sharda Sampad Mohanty)
14/9/16

Committed to Excellence



Committed to Excellence

D.A.V. SCHOOL OF BUSINESS MANAGEMENT

(Recognised by Govt. of Odisha. Affiliated to Utkal University)

Unit-VIII, Nayapalli, Bhubaneswar-751 012. Odisha. India.

Phone: 0674-2560539 / 6550539, E.mail. dsbmbbsr@gmail.com

Website: www.dsbm8.org

Ref. No. DSBM/.....363...../2017

Date 23.05.2017

OFFICE ORDER

1. **Mr Anshuman Sharda Sampad Mohanty** is appointed as **faculty** in D.A.V. School of Business Management, Unit-VIII, Bhubaneswar on probation w.e.f. 01.06.2017 in the scale of pay of ₹.9300-34800 with Grade Pay ₹.4,800/- and initial pay ₹.13,350/- plus usual D.A. and other allowances as admissible under the Rules of the Institution with effect from the date he/she joins the post subject to verification of antecedents and character. The period of probation is for two years, which may be extended further as may be decided by the Governing Body of the Institute.
2. His/Her services are purely temporary and can be terminated at any time by giving one month's notice during the period of probation from either side or one month's salary in lieu thereof.
3. After confirmation in the aforesaid post, his/her services can be terminated by three months notice from either side or on payment of salary in lieu of notice period.
4. His/Her services are transferable to any other DAV Institution managed by the DAV College Managing Committee, New Delhi
5. He/She is required to submit a declaration (**Proforma enclosed**) that He/she is not continuing his/her studies in any vocational educational institution(s) at the time of her joining. He/She shall also furnish a declaration showing the applications submitted for jobs elsewhere which are pending consideration.
6. He/She is required to submit a declaration at the time of her joining to the effect that he/she is not having more than one spouse living (**Prescribed proforma Enclosed**)
7. He/She is required to produce a medical certificate from a physician not below the rank of Asst. Surgeon of the Government of Odisha.(**Proforma enclosed**)
8. He/She is required to produce two character certificates from Gazetted Officers (Group-A/B officers) who are not related to him/her.
9. He/She is required to submit Original Certificates in respect of his/her Educational qualifications starting from Class X and onwards for verification of date of birth and qualification, together with the relief order from the former employer, if employed.

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10. He/She is required to make a deposit of one month's salary in cash ₹42,834/- (Rupees forty two thousand eight hundred thirty four only) as security deposit in the office which will be refunded or adjusted at the time of her leaving the institution.
11. He/She is required to submit the copy of DAV School of Business Management Service Rules 2012-13 duly signed on all the pages (**Rules enclosed**) in token of his/her perusal thereof along with the form of Acceptance.
12. He/She is required to submit an undertaking that he/she is not involved/imparting any private Tuition/Coaching. (**Proforma Enclosed**)
13. He/She is required to submit an undertaking to the effect that he/she will not hesitate to attend duty in the institute at the time of exigencies, beyond institute hours for the interest of the institution. (**Proforma Enclosed**)
14. He/She is required to stay within Bhubaneswar during the period of his/her service under this institution.
15. He/She is required to attend the institute as per the timing prescribed for his/her from time to time.
16. No T.A./D.A shall be paid for joining.
17. He/She is required to join in the appointment on 01.06.2017 with the required documents along with security deposit, failing which this order of appointment shall stand cancelled.


PRINCIPAL – CUM- EX-OFFICIO MEMBER

Memo No. DSBM/ 364 /2017,


Dated. 23 / 05 /2017

Copy forwarded to:

1. Mr Anshuman Sharda Sampad Mohanty, C/o- Amit Rout, Gayatri Vihar, 28 Cantonment Road, Chandi Chack, Buxi Bazar, Cuttack-753001, Odisha.
2. Regional Director, DAV Institutions, Zone-1, Odisha, Chandrasekharpur, Bhubaneswar-21 for kind information.
4. The Accounts Section for information and necessary action.
5. Personal File.

o/c

Anshuman S.S. Mohanty
23/5/17


PRINCIPAL – CUM- EX-OFFICIO MEMBER



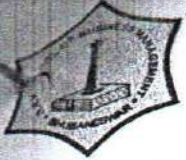
D.A.V. SCHOOL OF BUSINESS MANAGEMENT

(Recognised by Govt. of Odisha. Affiliated to Utkal University)

Unit-VIII, Nayapalli, Bhubaneswar-751 012. Odisha. India.

Phone: 0674-2560539 / 6550539, E.mail. dsbmbbsr@gmail.com

Website: www.dsbm8.org



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Ref. No. DSBM/.....1402...../2018

APC

Date...26/06/2018

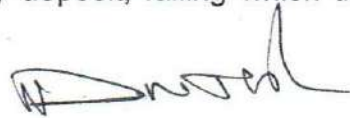
OFFICE ORDER

1. Mr. Muna Sahoo is appointed as faculty in D.A.V. School of Business Management, Unit-VIII, Bhubaneswar on probation from the date of joining in the scale of pay of ₹.47,600-1,51,000/- plus usual D.A. and other allowances as admissible under the Rules of the Institution with effect from the date he/she joins the post subject to verification of antecedents and character. The period of probation is for two years, which may be extended further as may be decided by the Governing Body of the Institute.
2. His/Her services are purely temporary and can be terminated at any time by giving one month's notice during the period of probation from either side or one month's salary in lieu thereof.
3. After confirmation in the aforesaid post, his/her services can be terminated by three months notice from either side or on payment of salary in lieu of notice period.
4. His/Her services are transferable to any other DAV Institution managed by the DAV College Managing Committee, New Delhi
5. He/She is required to submit a declaration (**Proforma enclosed**) that He/she is not continuing his/her studies in any vocational educational institution(s) at the time of her joining. He/She shall also furnish a declaration showing the applications submitted for jobs elsewhere which are pending consideration.
6. He/She is required to submit a declaration at the time of her joining to the effect that he/she is not having more than one spouse living (**Prescribed proforma Enclosed**)
7. He/She is required to produce a medical certificate from a physician not below the rank of Asst. Surgeon of the Government of Odisha.(**Proforma enclosed**)
8. He/She is required to produce two character certificates from Gazetted Officers (Group-A/B officers) who are not related to him/her.
9. He/She is required to submit Original Certificates in respect of his/her Educational qualifications starting from Class X and onwards for verification of date of birth and qualification, together with the relief order from the former employer, if employed.

Cont. page-2

Committed to Excellence

10. He/She is required to make a deposit of one month's salary in cash ₹ 50,932/- (Rupees fifty thousand Nine hundred thirty two only) as security deposit in the office which will be refunded or adjusted at the time of her leaving the institution.
11. He/She is required to submit the copy of DAV School of Business Management Service Rules 2012-13 duly signed on all the pages (**Rules enclosed**) in token of his/her perusal thereof along with the form of Acceptance.
12. He/She is required to submit an undertaking that he/she is not involved/imparting any private Tuition/Coaching. (**Proforma Enclosed**)
13. He/She is required to submit an undertaking to the effect that he/she will not hesitate to attend duty in the institute at the time of exigencies, beyond institute hours for the interest of the institution. (**Proforma Enclosed**)
14. He/She is required to stay within Bhubaneswar during the period of his/her service under this institution.
15. He/She is required to attend the institute as per the timing prescribed for his/her from time to time.
16. No T.A./ D.A shall be paid for joining.
17. He/She is required to join in the appointment by **05.07.2018** with the required documents along with security deposit, failing which this order of appointment shall stand cancelled.



PRINCIPAL – CUM- EX-OFFICIO SECRETARY

Memo No. DSBM/ 1403 /2018,

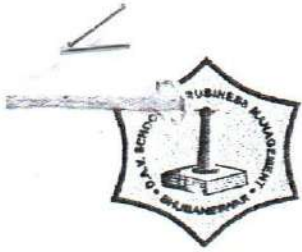
Dated. 26/06 /2018

Copy forwarded to:

1. Mr Muna Sahoo, At: Mutaripha, Po:-Padmapur, P.s:- Jagatpur, Dist:-Cuttack, Pin:-754200, Odisha
2. Regional Director, DAV Institutions, Zone-1, Odisha, Chandrasekharpur, Bhubaneswar-21 for kind information.
3. The Director, College Division, DAV College Managing Committee, New Delhi for kind information.
4. The Accounts Section for information and necessary action.
5. Personal File.



PRINCIPAL – CUM- EX-OFFICIO SECRETARY



D.A.V. SCHOOL OF BUSINESS MANAGEMENT

(Recognised by Govt. of Odisha. Affiliated to Utkal University)

Unit-VIII, Nayapalli, Bhubaneswar-751 012. Odisha. India.

Phone: 0674-2560539 / 9437139517, E.mail. dsbmbbsr@gmail.com

Website: www.dsbm8.org

Committed to Excellence

Ref. No. DSBM/.....2769...../2020

Date. 02.03.2020

OFFICE ORDER

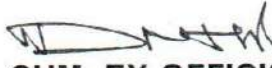
1. **Dr. Pallabi Mund** is appointed as **Faculty in Management** in D.A.V. School of Business Management, Unit-VIII, Bhubaneswar on probation from the date of joining in the scale of pay of ₹.47,600-1,51,000/- plus usual D.A. and other allowances as admissible under the Rules of the Institution with effect from the date he/she joins the post subject to verification of antecedents and character. The period of probation is for two years, which may be extended further as may be decided by the Governing Body of the Institute.
2. His/Her services are purely temporary and can be terminated at any time by giving one month's notice during the period of probation from either side or one month's salary in lieu thereof.
3. After confirmation in the aforesaid post, his/her services can be terminated by three months notice from either side or on payment of salary in lieu of notice period.
4. His/Her services are transferable to any other DAV Institution managed by the DAV College Managing Committee, New Delhi
5. He/She is required to submit a declaration (**Proforma enclosed**) that He/she is not continuing his/her studies in any vocational educational institution(s) at the time of her joining. He/She shall also furnish a declaration showing the applications submitted for jobs elsewhere which are pending consideration.
6. He/She is required to submit a declaration at the time of her joining to the effect that he/she is not having more than one spouse living (**Prescribed proforma Enclosed**)
7. He/She is required to produce a medical certificate from a physician not below the rank of Asst. Surgeon of the Government of Odisha. (**Proforma enclosed**)
8. He/She is required to produce two-character certificates from Gazetted Officers (Group-A/B officers) who are not related to him/her.
9. He/She is required to submit Original Certificates in respect of his/her Educational qualifications starting from Class X and onwards for verification of date of birth and qualification, together with the relief order from the former employer, if employed.

Cont. page-2

Committed to Excellence

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10. He/She is required to make a deposit of one month's salary in DD/Cheque ₹ 55,692/- (Rupees fifty five thousand Six hundred ninety two only) as security deposit in the office which will be refunded or adjusted at the time of her leaving the institution.
11. He/She is required to submit the copy of DAV School of Business Management Service Rules 2012-13 duly signed on all the pages (**Rules enclosed**) in token of his/her perusal thereof along with the form of Acceptance.
12. He/She is required to submit an undertaking that he/she is not involved/imparting any private Tuition/Coaching. (**Proforma Enclosed**)
13. He/She is required to submit an undertaking to the effect that he/she will not hesitate to attend duty in the institute at the time of exigencies, beyond institute hours for the interest of the institution. (**Proforma Enclosed**)
14. He/She is required to stay within Bhubaneswar during the period of his/her service under this institution.
15. He/She is required to attend the institute as per the timing prescribed for his/her from time to time.
16. No T.A./ D.A shall be paid for joining.
17. He/She is required to join in the appointment by 07.03.2020 with the required documents along with security deposit, failing which this order of appointment shall stand cancelled.

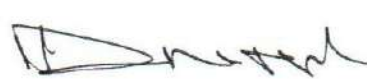

PRINCIPAL – CUM- EX-OFFICIO SECRETARY
Principal
DAV School of Business Management
Unit-VIII, Nayapalli
Bhubaneswar-12

Memo No. DSBM/ 2770 /2020,

Dated. 02 / 03 /2020

Copy forwarded to:

1. Dr. Pallabi Mund, Plot No.VI-M-37, Sailashree Vihar, Bhubaneswar-751021, Odisha. *x Pallabi MW*
2.3.2020
2. The Director, Higher Education, DAV College Managing Committee, New Delhi for kind information.
3. The Accounts Section for information and necessary action.
4. Personal File.


PRINCIPAL – CUM- EX-OFFICIO SECRETARY
Principal
DAV School of Business Management
Unit-VIII, Nayapalli
Bhubaneswar-12



D.A.V. SCHOOL OF BUSINESS MANAGEMENT

(Recognised by Govt. of Odisha. Affiliated to Utkal University)

Unit-VIII, Nayapalli, Bhubaneswar-751 012. Odisha. India.

Phone: 0674-2560539 / 6550539, E.mail. dsbmbbsr@gmail.com

Website: www.dsbm8.org

Committed to Excellence

Ref. No. DSBM/...../2017

Date.....

OFFICE ORDER

You are hereby offered a contractual appointment as Faculty in Management in DAV School of Business Management, Unit-VIII, Bhubaneswar. Your appointment will be governed by the following terms and conditions.

1. This appointment is purely temporary.
2. Your services are terminable on both sides with one month's notice or salary in lieu thereof.
3. You will be paid ₹ 30,000/- (Rupees thirty thousand only) per month as consolidated salary with effect from the date of joining.
4. You will be guided by the service conditions framed and enforced by DAV School of Business Management and should abide by the rules and regulation and code of conduct prescribed by the DAV School of Business Management from time to time.
5. If you remain absent from duty for continuous 10 days, or do not apply for leave or extension of leave you will be deemed to have deserted the job.
6. That for any other matter not covered by above, the decision of the Management shall be final and binding.
7. Your performance will be evaluated in every month. If the feedback of the students is not satisfactory towards the delivery of the lectures and other responsibility then, you will be deprived of contractual assignments by the principal.
8. You must deliver academic, co-curricular activities and any other responsibilities entrusted by the Authority from time to time diligently.
9. You are requested to join duty by **22nd August, 2017.**
10. The contractual engagement will not confer on you any claim/right for regularization.
11. Timing is from 8:00 am to 4:00 pm and may be extended as and when required by the institution.
12. If the above terms and conditions are acceptable to you please sign one copy of the letter in respect to your acceptance.


PRINCIPAL

Memo No. DSBM/...../2017,

Date...../ 08 /2017

Copy forwarded to **Mr. Debabrata Sahoo**, C/o-Udaynath Sahoo, Plot No. -162(P), College Road, Ramchandrapur Bazar, Near Govt. Hospital, Infront of UCO Bank, Jatni, Dist-Khordha-752050 /Account Section for information and necessary action and Personal file for record.


PRINCIPAL

I, _____ hereby accept the above terms and conditions for Faculty in Management and undertake to abide by the same during my tenure of appointment in Faculty in Management and discharge my duties to the utmost satisfaction of my authority.

Committed to Excellence (Debabrata Sahoo)



D.A.V. SCHOOL OF BUSINESS MANAGEMENT

(Recognised by Govt. of Odisha. Affiliated to Utkal University)

DAV Campus, Unit-VIII, Nayapalli, Bhubaneswar-751012, Odisha, India.

Tel: 0674 – 2970704 / 2560539, Email: dsbmbbsr@gmail.com

Website: www.dsbm8.org

College Code No. ORC-003

Committed to Excellence

Ref. No.: DSBM/ 3805 /20.21


Date: 03.11.2021

OFFICE ORDER

1. Ms. Priyadarshini Nayak is appointed as **Assistant Professor, Computer Science** in D.A.V. School of Business Management, Unit-VIII, Bhubaneswar on consolidated salary of **₹.57,700/- (Rupees Fifty-Seven Thousand Seven Hundred Only)** with effect from the date he/she joins the post to verification of antecedents and character. The period of probation is for two years, which may be extended further as may be decided by the Governing Body of the Institute.
2. His/ Her service is purely temporary and can be terminated at any time by giving one month's notice during the period of probation from either side or one month's salary in lieu thereof.
3. After confirmation in the aforesaid post, his/her services can be terminated by three months notice from either side or on payment of salary in lieu of notice period.
4. His/Her services are transferable to any other DAV Institution managed by the DAV College Managing Committee, New Delhi
5. He/She is required to submit a declaration (**Proforma enclosed**) that He/she is not continuing his/her studies in any vocational educational institution(s) at the time of her joining. He/She shall also furnish a declaration showing the applications submitted for jobs elsewhere which are pending consideration.
6. He/She is required to submit a declaration at the time of her joining to the effect that he/she is not having more than one spouse living (**Prescribed proforma Enclosed**)
7. He/She is required to produce a medical certificate from a physician not below the rank of Asst. Surgeon of the Government of Odisha. (**Proforma enclosed**)
8. He/She is required to produce two-character certificates from Gazetted Officers (Group-A/B officers) who are not related to him/her.
9. He/She is required to submit Original Certificates in respect of his/her Educational qualifications starting from Class X and onwards for verification of date of birth and qualification, together with the relieve order from the former employer, if employed.

Cont. page-2

10. He /She will be given Provident Fund benefit by the DAV College Trust and Management Society (EPF) New Delhi up to the present statutory pay-limit of ₹ 15000/- fixed by the EPF Organization under EPF and MP Act, 1952 and the three schemes thereunder.
11. He /She is required to submit the copy of DAV School of Business Management Service Rules 2012-13 duly signed on all the pages (**Rules enclosed**) in token of his/her perusal thereof along with the form of Acceptance.
12. He/She is required to submit an undertaking that he/she is not involved/imparting any private Tuition/Coaching. (**Proforma Enclosed**)
13. He/She is required to submit an undertaking to the effect that he/she will not hesitate to attend duty in the institute at the time of exigencies, beyond institute hours for the interest of the institution. (**Proforma Enclosed**)
14. He/She is required to stay within Bhubaneswar during the period of his/her service under this institution.
15. He/She is required to attend the institute as per the timing prescribed for his/her from time to time.
16. No T.A./ D.A shall be paid for joining.
17. He/She is required to join in the appointment by 16.11.2021 with the required documents failing which this order of appointment shall stand cancelled.

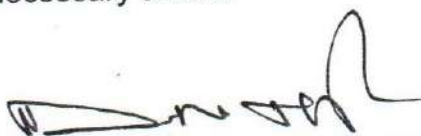

PRINCIPAL – CUM- EX-OFFICIO SECRETARY

Memo No. DSBM/ 3806 /2021,

Dated. 03 / 11 / 2021

Copy forwarded to:

1. Ms. Priyadarshini Nayak, Plot No.RP-94, Pandav Nagar(Lane-3) Tankapani Road, Bhubaneswar-751018
2. The Director, Higher Education, DAV College Managing Committee, New Delhi for kind information.
3. The Accounts Section for information and necessary action.
4. Personal File.


PRINCIPAL – CUM- EX-OFFICIO SECRETARY



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D.A.V. SCHOOL OF BUSINESS MANAGEMENT
D.A.V. CAMPUS, UNIT-VIII, NAYAPALLI, BHUBANESWAR-751012
Email: dsbmbbsr@gmail.com. Website: www.dsbm8.org, Tel: 0674 2560 539

Relieving Order

Memo No. DSBM / 2932 / 2020

Date: 18 / 06 / 2020

To,

Mr. Satyaranjan Mishra

Sir,

With reference to the resignation letter submitted by you on dated 18 May 2020, your resignation is hereby accepted and you are relieved from the duty w.e.f. 18.05.2020.A.N.

All the best for your future endeavours.


PRINCIPAL

Memo No. DSBM / 2933 / 2020

Date: 18 / 06 / 2020

Copy to: (1) The concerned person for information and necessary action.

(2) Personal File


PRINCIPAL



Committed to Excellence

D.A.V. SCHOOL OF BUSINESS MANAGEMENT

(Recognised by Govt. of Odisha. Affiliated to Utkal University)

DAV Campus, Unit-VIII, Nayapalli, Bhubaneswar-751 012. Odisha. India.

Ph: 0674-2560539, E.mail. dsbmbbsr@gmail.com, Website: www.dsbm8.org

Ref. No. DSBM/.....1930...../2015

Date.....23.06.15.....

OFFICE ORDER

You are hereby offered a contractual appointment as Faculty in Computer Science. Your appointment will be governed by the following terms and conditions.

1. This appointment is purely temporary.
2. Your services are terminable on both sides with one month's notice or salary in lieu thereof.
3. You will be paid ₹ 26,800/- (Rupees twenty six thousand eight hundred only) per month as consolidated salary with effect from the date of joining.
4. You will be guided by the service conditions framed and enforced by DAV School of Business Management and should abide by the rules and regulation and code of conduct prescribed by the DAV School of Business Management from time to time.
5. If you remain absent from duty for continuous 10 days, or do not apply for leave or extension of leave you will be deemed to have deserted the job.
6. That for any other matter not covered by above, the decision of the Management shall be final and binding.
7. Your performance will be evaluated in every month. If the feedback of the students is not satisfactory towards the delivery of the lectures and other responsibility then, you will be deprived of contractual assignments by the principal.
8. You must deliver academic, co-curricular activities and any other responsibilities entrusted by the principal from time to time diligently.
9. You are requested to join duty by 3rd July, 2015.
10. The contractual engagement will not confer on you any claim/right for regularization.
11. Timing is from 8:00 am to 2:30 pm and may be extended as and when required by the authority.
12. If the above terms and conditions are acceptable to you please sign one copy of the letter in respect to your acceptance.


PRINCIPAL

Memo No. DSBM/.....1931...../2015,

Date..23../06/2015

Copy forwarded to **Mr. Satyaranjan Mishra** /Account Section for information and necessary action and Personal file for record.


PRINCIPAL

I, Satyaranjan Mishra hereby accept the above terms and conditions for Faculty in Computer Science and undertake to abide by the same during my tenure of appointment in Faculty in Computer Science and discharge my duties to the utmost satisfaction of my authority.

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Committed to Excellence

Ref. No. DSBM/.....363...../2016

Date.....31/5/16.....

OFFICE ORDER

The resignation tendered by Ms. Adyasha Suvadashini, faculty of DAV School of Business Management has been accepted and she is hereby relieved of her duties from this institution w.e.f 31.05.2016 A.N.

PRINCIPAL

Memo No. DSBM/ 364 /2016

Date: 31 / 5 /2016

Copy to: (1) Personal File

✓(2) Ms. Adyasha Suvadashini

(3) Accounts Section

Committed to Excellence



D.A.V. SCHOOL OF BUSINESS MANAGEMENT

UNIT-VIII, NAYAPALLI, BHUBANESWAR-751012

Email: dsbmbbsr@gmail.com. Website: www.dsbm8.org, Ph: 0674 2560 539

Ref.No. DSBM/ 2411 2019

Date: 11.06.2019

OFFICE ORDER

The resignation tendered by **Mrs. Adyasha Suvadashini**, faculty of D.A.V. School of Business Management has been accepted by the management and she is hereby relieved of her duties from this Institution w.e.f. **08.06.2019** A.N.


PRINCIPAL

Memo No. DSBM/ 2412 /2019

Date: 11 /06 /2019

Copy to:

- 1) Personal File
- 2) Mrs Adyasha Suvadashini
- 3) Accounts section


PRINCIPAL
D.A.V. School of Business Management
Unit-VIII, Nayapalli
Bhubaneswar-12



D.A.V. SCHOOL OF BUSINESS MANAGEMENT

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Unit-VIII, Nayapalli, Bhubaneswar-751 012, Odisha, India.

Phone: 0674-2560539 / 6550539, E.mail. dsbmbbsr@gmail.com

Committed to Excellence

Website: www.dsbm8.org

Ref. No. DSBM/.....1443...../2018 **OFFICE ORDER** Date.....9/7/2018.....

You are hereby offered a contractual appointment as **Faculty in Management**. Your appointment will be governed by the following terms and conditions.

1. This appointment is purely temporary.
2. Your services are terminable on both sides with one month's notice or salary in lieu thereof.
3. You will be paid ₹ 40,000/- (Rupees forty thousand only) per month as consolidated salary with effect from the date of joining.
4. You will be guided by the service conditions framed and enforced by DAV School of Business Management and should abide by the rules and regulation and code of conduct prescribed by the DAV School of Business Management from time to time.
5. If you remain absent from duty for continuous 10 days, or do not apply for leave or extension of leave you will be deemed to have deserted the job.
6. That for any other matter not covered by above, the decision of the Management shall be final and binding.
7. Your performance will be evaluated in every month. If the feedback of the students is not satisfactory towards the delivery of the lectures and other responsibility then, you will be deprived of contractual assignments by the principal.
8. You must deliver academic, co-curricular activities and any other responsibilities entrusted by the principal from time to time diligently.
9. You are requested to join duty **by 10th July, 2018**.
10. The contractual engagement will not confer on you any claim/right for regularization.
11. Timing is from 8:00 am to 4:00 pm and may be extended as and when required by the authority.
12. If the above terms and conditions are acceptable to you please sign one copy of the letter in respect to your acceptance.


PRINCIPAL

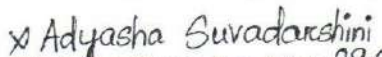
Memo No. DSBM/.....1444...../2018,

Date.....9.../ 07 /2018

Copy forwarded to **Mrs. Adyasha Suvadarsini**, Plot No-L/22, GGP Colony, Rasulgarh, Bhubaneswar/Account Section for information and necessary action and Personal file for record.


PRINCIPAL

I, Adyasha Suvadarsini hereby accept the above terms and conditions for Faculty in Management and undertake to abide by the same during my tenure of appointment in Faculty in Management and discharge my duties to the utmost satisfaction of my authority.


Adyasha Suvadarsini 09.07.2018



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D.A.V. SCHOOL OF BUSINESS MANAGEMENT

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Ph: 0674-2560539, E.mail. dsbmbbsr@gmail.com, Website: www.dsbm8.org

Ref. No. DSBM/.....1928...../20

Date.....22.06.2015.....

OFFICE ORDER

You are hereby offered a contractual appointment as Faculty in Management. Your appointment will be governed by the following terms and conditions.

1. This appointment is purely temporary.
2. Your services are terminable on both sides with one month's notice or salary in lieu thereof.
3. You will be paid ₹ 26,800/- (Rupees twenty six thousand eight hundred only) per month as consolidated salary with effect from the date of joining.
4. You will be guided by the service conditions framed and enforced by DAV School of Business Management and should abide by the rules and regulation and code of conduct prescribed by the DAV School of Business Management from time to time.
5. If you remain absent from duty for continuous 10 days, or do not apply for leave or extension of leave you will be deemed to have deserted the job.
6. That for any other matter not covered by above, the decision of the Management shall be final and binding.
7. Your performance will be evaluated in every month. If the feedback of the students is not satisfactory towards the delivery of the lectures and other responsibility then, you will be deprived of contractual assignments by the principal.
8. You must deliver academic, co-curricular activities and any other responsibilities entrusted by the principal from time to time diligently.
9. You are requested to join duty **by 25th June, 2015.**
10. The contractual engagement will not confer on you any claim/right for regularization.
11. Timing is from 8:00 am to 2:30 pm and may be extended as and when required by the authority.
12. If the above terms and conditions are acceptable to you please sign one copy of the letter in respect to your acceptance.


PRINCIPAL

Memo No. DSBM/.....1929...../2015,

Date.....22.06.2015.....

Copy forwarded to **Ms. Adyasha Suvadashini** /Account Section for information and necessary action and Personal file for record.


PRINCIPAL

I, Adyasha Suvadashini hereby accept the above terms and conditions for Faculty in Management and undertake to abide by the same during my tenure of appointment in Faculty in ~~Management~~ and discharge my duties to the utmost satisfaction of my authority.

* Adyasha Suvadashini

D.A.V. SCHOOL OF BUSINESS MANAGEMENT

UNIT-VIII, NAYAPALLI, BHUBANESWAR-751012

Email: dsbmbbsr@gmail.com. Website: www.dsbm8.org, Ph: 0674 2560 539

L101
L105

Ref.No. DSBM/ 1389/2018

Date: 19.05.18

OFFICE ORDER

The resignation tendered by **Ms Neha Joshi**, faculty of D.A.V. School of Business Management has been accepted by the management and she is hereby relieved of her duties from this Institution w.e.f. 19.05.2018 A.N.


PRINCIPAL
Principal

DAV School of Business Management
Unit-VIII, Nayapalli
Bhubaneswar-12

Memo No. DSBM/ 1390 /2018

Date: 19 / 05 / 2018

Copy to:

- 1) Personal File
- 2) Ms Neha Joshi
- 3) Accounts section

sd/-
PRINCIPAL


Neha Joshi
19/5/18



D.A.V. SCHOOL OF BUSINESS MANAGEMENT

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Ref. No. DSBM/.....1933...../2015

Date.....25.06.15.....

OFFICE ORDER

You are hereby offered a contractual appointment as Faculty in Commerce. Your appointment will be governed by the following terms and conditions.

1. This appointment is purely temporary.
2. Your services are terminable on both sides with one month's notice or salary in lieu thereof.
3. You will be paid ₹ 26,800/- (Rupees twenty six thousand eight hundred only) per month as consolidated salary with effect from the date of joining.
4. You will be guided by the service conditions framed and enforced by DAV School of Business Management and should abide by the rules and regulation and code of conduct prescribed by the DAV School of Business Management from time to time.
5. If you remain absent from duty for continuous 10 days, or do not apply for leave or extension of leave you will be deemed to have deserted the job.
6. That for any other matter not covered by above, the decision of the Management shall be final and binding.
7. Your performance will be evaluated in every month. If the feedback of the students is not satisfactory towards the delivery of the lectures and other responsibility then, you will be deprived of contractual assignments by the principal.
8. You must deliver academic, co-curricular activities and any other responsibilities entrusted by the principal from time to time diligently.
9. You are requested to join duty **by 25th June 2015.**
10. The contractual engagement will not confer on you any claim/right for regularization.
11. Timing is from 8:00 am to 2:30 pm and may be extended as and when required by the authority.
12. If the above terms and conditions are acceptable to you please sign one copy of the letter in respect to your acceptance.


PRINCIPAL

Memo No. DSBM/.....1934...../2015,

Date.....25...../ 06 /2015

Copy forwarded to **Ms. Neha Joshi** /Account Section for information and necessary action and Personal file for record.


PRINCIPAL

I, Neha Joshi hereby accept the above terms and conditions for Faculty in Commerce and undertake to abide by the same during my tenure of appointment in Faculty in Commerce and discharge my duties to the utmost satisfaction of my authority.


Neha Joshi