



COMMON PROSPECTUS

STUDENT ACADEMIC MANAGEMENT SYSTEM

Higher Education Department,
Government of Odisha



DEGREE (+3)

Please read the prospectus carefully
before filling the
COMMON APPLICATION FORM (CAF)

Ragging in any form is an offence and punishable under law

For more details please contact

Sanjog Helpline (Toll Free) number 155335 or 1800-345-6770
e-Admission Helpdesk @ SAMS Resource Center

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Definitions & Acronyms

Applicant Copy	This form is the replica of the CAF submitted at the college. It contains the Money Receipt-cum-Index Number and to be retained by the applicant. Use of MRIN is necessary for any future communication relating to admission. A sample of applicant copy is given in Annexure-5.
Applied College	The college at which, the applicant submits her/his application form for admission is said to be the applied college.
BSE, Odisha	Board of Secondary Education, Odisha
CAF	Common Application Form
CHSE (O)	Council of Higher Secondary Education, Odisha
CLC	College Leaving Certificate
College Copy	Copy of CAF which is to be submitted at the applied college (Annexure-4 of CP)
Internet Facility Center	It is a facility center, opened within the college premises where students/parents/guardians can apply online and take print outs of college copy and Applicant copy as well.
College Profile	This profile gives information regarding the streams (Arts / Science / Commerce/Sanskrit), Subjects, Sanctioned Strength in each Subject, Hostel Facilities, Admission Fees etc of each Degree College.
CP	Common Prospectus
Destination College	Where the applicant is selected to take admission (as mentioned in the Intimation letter)
DHE	Department of Higher Education
Help Desk	Helpdesk consists of a group of teaching and non-teaching staffs of the college. It educates the applicants about different procedures of e-Admission.
MRIN	Money-Receipt-Cum-Index Number. This number is recorded on both the applicants copy as well as the college copy of CAF, when an applicant submits both the copies, along with relevant documents and fees at the counter of SAMS Resource Center. This number holds the key for any future queries/references made by the applicant.
RoI	Return of Intermediate
SAMS	Student Academic Management System
SAMS Degree College	A Degree College which is implementing admission through SAMS i.e. e-Admission.
SAMS Resource Center	A Degree college where the filled in CAF will be received at the counter. Admission shall be limited to single phase and only through online mode. The list of these colleges is available in the website www.dheodisha.gov.in
Sanjog Helpline Toll Free Number	155335 OR 1800-345-6770: It is toll free help line number which provides information to applicants / parents / general public on query related to e-Admission.

Important Notes

- 1) Sanskrit (Shastri) colleges were brought into the SAMS fold from the Academic Session 2016-17. So, admission, return of intermediate & examination form fill-up will be done.
- 2) e-Admission (**ON-LINE ADMISSION INTO +3CLASSES**) is compulsory in all +3(Degree) Colleges including Sanskrit (Shastri) Colleges in the State of Odisha for the Academic Session 2017-18.
- 3) The on-line **Common Application Form** is available on the website www.dheodisha.gov.in and can be accessed at any place where Internet facility is available. Please read the Common Prospectus carefully before filling the online Common Application Form.
- 4) The passed outs of CHSE, Odisha need not enter their marks. They have to enter their examination roll numbers only. Once the roll number is entered their marks will be reflected on the screen. They have to verify the correctness and if they find any discrepancy in the automatically entered marks, they can manually make necessary correction.
- 5) An applicant can exercise a maximum of **TENTY** options in a CAF. If an applicant submits more than one CAF at SRC, then a second CAF along with a hand written application for this purpose, then the latest CAF will be valid. **Only the computer (Net) generated CAF with Barcode shall be accepted. In no case, a DTP or Typed CAF shall be accepted.**
- 6) **Mere applying on-line CAF in the Internet will not be sufficient for e-Admission.** An applicant has to take print out of **“College Copy”** & **“Applicant Copy”** of the filled in CAF and both the copies of CAF with relevant documents along with required fees are to be deposited at the nearest SAMS Degree Resource Centre.
- 7) For the academic session 2017-18,–option wise fees will not be collected. General candidates will pay Rs.300/- per application and SC/ ST candidates will pay Rs.200/- per application .The fees amount will be printed at the top of the College Copy as well as on the Applicants copy of the CAF. **No refund can be claimed at latter date.**
- 8) If the selected applicant does not take admission, her/ his name shall be removed from the system for future admission or slide-up during this session. **Therefore, it is mandatory for the selected applicants to take admission in order to remain in the system. Subsequent selection after first round will be made on auto slide-up process. To stop auto slide-up, students are required to submit the “Annexure-7” at nearest SAMS Resources Centers, other than the SRCs where he/she has taken admission. In case of non-submission of “Annexure-7”, slide-up will be happening and the there will no option for student to continue in existing college.**
- 9) Intimation letter to the selected applicants will be transmitted through five modes **(i)** SMS (if mobile number is provided in CAF) **(ii)** Email (if e-mail ID is provided in CAF) **(iii)** Website (www.dheodisha.gov.in) **(iv)** College Notice Board (Applied College & Selected College) **(v)** Toll Free Number (155335 OR 1800-345-6770). **Intimation will not be sent through post.**
- 10) The normal admission shall be limited to single phase and only through online/ Offline mode during the session 2017-18 in multiple rounds.
- 11) Students are eligible for Scholarships as mentioned below:
 - A. **e-Medhabruti**: The Government of Odisha in Higher Education Department is awarding Rs.5,000 scholarship per year as Degree Merit (+3)for encouragement to the meritorious students (No reservation) for prosecuting their higher studies. The scholarship shall be awarded to 1500 boys & 1500 girls.

Eligibility criteria are as mentioned below:

- a) The combined income of parents shall not be beyond Rs.6.00 lakh per annum.
- b) Student has scored minimum 60% mark in the +2 final exam.

B. Post-Matric scholarship:

- a. The Government of Odisha in ST & SC Development Department is awarding all ST & SC students coming within the annual family income upto Rs.2.5 lakh, Post-Matric Scholarship for prosecuting higher studies. The scholarship includes course fees as per the prescribed limit, other compulsory non-refundable fees and maintenance allowance as per the prescribed rates.

Eligibility criteria are mentioned below:

- b. SEBC/ EBC students whose parental income is up to 1 lakh are eligible for a fixed number of seats to be decided by the Govt. Such SEBC/ EBC students should have minimum mark of 50% in +2 exam. Students allotted hostel will be eligible for maintenance allowance.
- c. **Income Certificate is not compulsory for e-admission process for all +3(Degree) colleges. The income certificate is compulsory for availing only the benefits of scholarship after admission process is completed. In case the students are unable to submit the income certificate with the CAF, the same can be submitted at the admitted college" latest by 22nd July 2017.**

N.B.: For both A & B above, the students shall submit the income and resident certificate from the Revenue Officer not below the rank of the Tahasildar / Additional Tahasildar to claim scholarship.

1 Executive Summary

1.1 What is SAMS?

SAMS stands for **S**tudents **A**cademic **M**anagement **S**ystem. In this system, students are taking admission online into +2 and +3 classes of Arts, Commerce and Science streams along with Vocational & Sanskrit Colleges. This admission process, which is carried out through internet and computers is called as e-Admission. Besides e-Admission, SAMS also maintains the academic and financial records of each student admitted into different colleges.

This initiative was started during the academic session 2009-10 in 60 Junior Colleges, expanded to 169 Junior Colleges (+2) and 53 Degree Colleges (+3) during the session 2010-11 and to all Junior Colleges (including +2 Self-Financed Colleges) and 162 Degree Colleges (+3) during the session 2011-12. From the session 2012-13 all Junior & Degree/Autonomous Colleges (including Self-Financed Colleges) of the state have come to the SAMS fold and finally all Vocational & Sanskrit college brought to the SAMS fold from the session 2016-17 and it has been approved by the Government of Odisha.

1.2 Objective

The objectives of SAMS are to;

- Ensure single window system for admission through e-Admission process
- Make the admission process economical
- To make the entire admission process transparent, thereby reducing the anxiety of applicants/parents regarding selection
- Reduce the work load of college by developing several modules of administration using the database of admission process and thereby improve services to the students.

1.3 Components of SAMS

There are two components of SAMS: e-Admission & e-Administration;

1.3.1 e-Admission

e-Admission aims at successful use of Information Technology to make the admission process simple, economical, fast and transparent. This process is accomplished by the use of Computers and Internet.

An eligible applicant will have to apply **ONLINE** for a maximum of **TWENTY** options (College + Stream+ Honours) through www.dheodisha.gov.in (by filling up required personal and academic information, choices of different colleges and streams in order of preference and others), take print outs of the computer generated application form (**College Copy & Applicant Copy**) and travel to the nearest **SAMS (Degree) Resource Center** (List available in the website www.dheodisha.gov.in) to submit the application. The college authority would keep the College Copy of the application form along with the relevant documents and return the Applicant copy with a Money Receipt-cum-Index Number to the applicant.

1.3.2 e-Administration

e-Administration uses the admission database for issue of College Identity Cards & Library Cards, record of fees collected from the students, allocation of subjects and sections, Preparation of Long Roll Register and Return of Intermediate, Maintenance of students attendance, Tabulation of college level examination marks, issue of College Leaving Certificates etc. This would improve efficiency, saves precious time of college authorities and ensures dissemination of correct information and services to all its stake holders.

1.3.3 Colleges under SAMS

Degree/ Autonomous, Self-financing, Sanskrit(Sashtri) colleges are included under e-Admission process during the session 2017-18.. The list of these Colleges, available streams and subjects are published in the official website [www.dheodisha.gov.in] of Higher Education Department.

1.4 Predetermined Dates

SAMS operates through pre fixed dates for all its activities. It helps in creating awareness and transparency & timely completion of activities. These dates have been finalized by the Higher Education Department, Government of Odisha.

Sl#	Activities	Date Line
1	Availability of Online Common Application Form (CAF) in the H.E. Department website www.dheodisha.gov.in	<u>6th -June-2017</u> (12:00 AM)
2	Availability of Offline/Manual CAF at nearest SAMS Resource [SRC] Centre [List at www.dheodisha.gov.in]	<u>6th -June-2017</u> (10:00 AM)
3	Last date of applying online CAF through www.dheodisha.gov.in	<u>20th -June-2017</u> (12:00 Midnight)
4	Last date for submitting Offline/Manual CAF at any SRCs along with supporting documents & fees	<u>21th -June-2017</u> (05:00 PM)
5	Last date for submitting print copy of Online CAF at any SRCs along with supporting documents & fees	<u>21th -June-2017</u> (05:00 PM)
6	Last date for Online CAF validation & digitization of Offline CAF in e-Space by SRCs	<u>23rd -June-2017</u> (05:00 PM)
7	Publication of 1st Round selection merit list	<u>28th -June-2017</u> (11:00 AM)
8	Admission of the applicants selected in 1st Round & admission data updation along-with Annexure-7 by the colleges in their e-Space	<u>30th June to 03rd July-2017</u> (05:00 PM)

9	Publication of the 2nd Round selection merit list	<u>07th -July-2017</u> (11:00 AM)
10	Admission of the applicants selected in 2nd Round & admission data updation along-with Annexure-7 by the colleges in their e-Space.	<u>10th to 11th July-2017</u> (05:00 PM)
11	Publication of the 3rd Round Selection merit list	<u>16th -July-2017</u> (11:00 AM)
12	Admission of the applicants selected in 3rd Round & admission data updation along-with Annexure-7 by the colleges in their e-Space	<u>17th to 18th July-2017</u> (5:00 PM)
13	Classes start for (+3) 1 st year students	19 th -July-2017

Any changes to the above dates will be published in the local newspaper & www.dheodisha.gov.in

2 e-Admission Procedure

2.1 Application Process

The CAF will be available in www.dheodisha.gov.in for applying online only .There will be one Common Application Form (CAF) for admission to any stream of any Degree / Autonomous/ Sanskrit Colleges in the State. There shall be one Common Prospectus (CP) for Degree / Autonomous including Sanskrit colleges.

The CP will be available online in *PDF* format. An applicant can download the same and take a printout for making an informed choice while filling in CAF on-line.

2.2 Where to apply Online?

Students can apply online at Cybercafé, Common Service Center, Internet Facility Center operated in Degree SAMS Resource Centers etc.

In Common Services Centers (Jana Seva Kendras of OCAC) or Internet Facility Center situated in all SAMS Resource Centers an applicant has to pay Rs. 10/- for Internet Charges & Rs. 5/- per page of print out (of B/W A4 Size) for completing the online application & for taking print out.

2.3 How to apply Online?

Go to website www.dheodisha.gov.in, now click on apply online (CAF), then fill-up the CAF online on the computer screen. Upload your recent passport size colour photograph in the space provided for the same. Uploading of photograph is mandatory.

Note: Use 'TAB' Key of the Keyboard to move from one box to next one of CAF. Wherever, any box has a 'Select Field', you have to click on 'Select' and you will get a list of data relating to that field. You have to click on the 'Data field' relevant to you and then move to the next field. For Example, for 'State' box, once you click on 'Select' in the box, the list of states will be displayed. You have to move the 'Mouse / Curser' to your state, say 'Odisha' & click on the same to fill in the box.

2.3.1 How to modify information in a CAF?

After save and submission of the application, an applicant can modify any provided information by clicking "Back to Modify" button. But applicants after getting confirmation accompanied with 'Reference Number' & 'Password' through online CAF cannot edit/modify the same. If they intend to do so, then they are suggested to apply another fresh application following the same procedure. Moreover, the CAF College Copy & Applicant Copy can be reprinted using the 'Reference Number' & 'Roll Number'.

2.3.2 Printing of CAF

Click on “**Print CAF**” button to view the CAF to be printed. Then click to get both “**College Copy**” (Three pages as at **Annexure-4**) & “**Applicant Copy**” (Two pages as at **Annexure-5**).

Then, the applicant has to affix her/his recent colour passport size photograph (self-attested) on the CAF College Copy. The applicant and her/his parent/guardian have to sign in the “**College Copy**” before submitting the same along with the copies of the documents indicated at the end of the “College Copy” of the CAF at any of the SAMS (Degree) Resource Centers.

Note: Only the Computer (Net) generated CAF shall be accepted. In no case, a DTP or Typed CAF shall be accepted.

2.4 Fee Structure of Application

There will be 20 options in Degree CAF, instead of 10. For the academic session 2017-18, option wise fees will not be collected. General candidates will pay Rs. 300/- per application and SC/ST candidates will pay Rs. 200/- per application. **Provided that the SC/ST candidates should submit their caste certificate along with the depositing application at the college counter to get the rebate or else they will pay Rs. 300/-.** No refund can be claimed at later date.

2.5 Submission of CAF

- a) The applicant has to submit the **College Copy** with the documents as reflected on the 2nd page of the College Copy under “Documents to be submitted” & fees at the SAMS (Degree) Resource Centers. In addition, s/he has to produce the **Applicant Copy** at the CAF Receiving Counter to get back the same acknowledged with MRIN on it.
- b) This MRIN shall be the KEY to all further queries for an applicant regarding e-Admission.
- c) The MRIN will be generated from the CAF Receipt Register (to be maintained manually by the SRC) and given to the student and will be updated in the website www.dheodisha.gov.in by the concerned college authorities.
- d) Outside State Applicants (OSA) can send the CAF by post to any one SAMS Resource Center along with the required option fees in the shape of **Bank Draft** only in favour the Principal of the concerned SRC College. The duly filled in CAF should reach the college on or before “Last date of submission of online applied CAF at any of the SAMS Resource Centers (SRC)”. CAF without the Bank Draft shall not be entertained. **Only merit and no reservation will be considered for Other State Applicants. MRIN will be sent through SMS on the valid mobile number.**
- e) Applicants, who have passed the Higher Secondary (+2) Examination from CHSE, Odisha, shall attach the photocopies of Original Mark Sheet-Cum-Provisional Certificate or the downloaded mark sheet from the internet with the college copy of the CAF.
- f) Applicants, passed from **other equivalent Council**, shall have to attach the photocopy of their original Higher Secondary (+2) mark sheet or downloaded mark sheet from the internet **duly attested by the Principal** of the institution.

2.6 Check list for submission of CAF

- a) Computer (Net) generated “College Copy” – duly signed by applicant and parent/guardian
- b) Computer (Net) generated “Applicant Copy”
- c) Self-attested copies of Higher Secondary (+2) Mark Sheet & Pass Certificate of CHSE, Odisha or other equivalent Boards / Councils. The list of equivalent Boards / Councils as communicated by Secretary, CHSE, Odisha is given at **Annexure-2**.
- d) Self- attested true copy of the compartmental Higher Secondary (+2) mark sheet (only for the applicants passed compartmentally).
- e) Self- attested true copies of the certificates in support of reservation from appropriate authority.
- f) Self- attested true copies of the certificates for claiming weightage from appropriate authority.

- g) **ONE** self-signed (on the front side) recent colour passport size photograph to be affixed in the CAF (College Copy).
- h) Certified true copy of Resident/Nativity Certificate for Odia Students Living in Neighbouring State (OLNS)

2.7 CAF Validation Process

- a) Applicant cannot change any data in the CAF after submission of “College Copy” & getting acknowledged “Applicant Copy” of CAF at the SRC counter. The information furnished in the hard copy of CAF shall be verified as per the photocopy of the documents, submitted along with the college copy.
- b) The e-Admission Validation Team Member at SAMS Resource Center will validate the submitted CAF online by comparing the information with the relevant documents like mark sheets, reservation & weightage certificates, etc. **If an applicant has claimed any benefit of reservation or weightage without relevant document, her/his case will be validated without claim.**
- c) For benefit of applicants, a sample of filled in College Copy & Applicant Copy of CAF are given at **Annexure-4 & Annexure-5** respectively.

2.8 Dos / Don'ts

- a) Mere applying online CAF in the Internet will not be sufficient for e-Admission.
- b) After applying on-line, the applicant has to take print outs of “College Copy” & “Applicant Copy” and submit them at any of the nearest SAMS Resource Center along with the requisite documents & fees for consideration for admission.
- c) Applicant should fill up options e.g. college, Honours & stream in order of preference very carefully.
- d) For any doubt, applicants are requested to take help of nearest college Help Desk or Sanjog Helpline Toll Free (**155335 OR 1800-345-6770**) Number.
- e) Applicant has to write “submitted by me” and sign in all the supporting documents submitted along with the “College Copy” of the CAF.
- f) Please don't submit your ‘College Copy’ in more than one college. Give all your options (College+Stream+Honours) in one CAF in order of preference.

3 Principles of Selection

- a) **Eligibility:** The minimum eligibility for admission to +3 or Degree classes shall be a pass in Higher Secondary (+2) Examination of the Council of Higher Secondary Education, Odisha or its equivalent. The list of Equivalent Boards is given at **Annexure-2** of the CP.
- b) Admission into various Streams, Colleges & Honours shall be done strictly on the **basis of merit**. Marks secured at the Higher Secondary (+2) Examination out of the Total Marks, Weightage & Reservation (if applicable) will be taken into consideration in preparing the merit list. **For Reservation & Weightage please refer items 5 & 6 of the CP.**
- c) In case of candidates passing the Higher Secondary (+2) / equivalent examination compartmentally, average of marks secured in the subjects/ concerned at both the examinations shall be taken into consideration to determine the aggregate.
- d) If there are two applicants who have opted for one college and one stream (Honours/Pass) and have same marks in +2 Council Examination, then if it is for Arts/Commerce streams, then the applicant who has more marks in English will get preference. If English marks of both applicants are also same, then marks in MIL will determine the selection. For Science Stream English/Chemistry marks will be deciding factor in similar sequence.
- e) Any applicant, if selected, will be given only one confirmed seat according to her/his choice of preferences in CAF in the intimation letter after 1st selection.
- f) Status of the higher choices of preference in the CAF will also be intimated (Please see **Annexure-3** which shows sample copy of Intimation Letter).
- g) Admission shall be limited to single phase through online/ offline mode during the session 2017-18 in multiple rounds. Merit list for each round of selection will be published till closing of admission as per pre-fixed time table, decided by the Higher Education Department for Degree admission. New application will be taken from not applied students who did not get any of their 20 choices for +3 along with student who passed supplementary/ compartmental/ instant result.

- h) Subject wise Honours (Core) selection will be done through online mode in place of stream wise selection. Reservation Act of Government of Odisha will be strictly followed in the selection.
- i) Hostel seats will be allotted online. During allotment of hostel seats, all PH/OH students will get top priority followed by ST students from other districts and SC students of other districts in that order.
N.B: Name of the Honours and conformation of hostel seats will be clearly spelled out in the intimation letter.
- j) If any student admitted against any lower choice of preference but gets higher choice during 2nd selection, then he/she can take transfer to the college of his/her higher choice without forfeiting the deposited college fees except Rs.100/- towards processing fee. The balance amount after deducting Rs.100/- is to be given directly to the applicant or guardian on the day when he/she is taking CLC in shape of Cash / Bank Draft / Cheque by the college authorities which grant CLC

3.1 Intimation

- a) A sample intimation letter has been shown at **Annexure-3** of this CP. It can be downloaded by individual applicant from the website of Higher Education Department.
- b) Elective Subjects won't be indicated in the intimation letter of selected applicants. The destination college will allocate the Elective Subject (s) as per the merit list, options of applicants in the CAF and the availability of seats.
- c) Hostel & Honours seats will be intimated to the students through intimation
- d) Intimation for e-Admission will be communicated through following five modes:
- SMS (if mobile telephone number is provided in the CAF)
 - Email (if e-mail address is provided in the CAF)
 - An applicant can get the information by dialing Sanjog Helpline Toll Free (**155335 OR 1800-345-6770**) Number by giving their Money Receipt-Cum-Index Number on all Government working days between 06 A.M. to 10 P.M.
 - A selected applicant can download the intimation letter directly from the website www.dheodisha.gov.in
 - Notice board of Applied College (where applications are submitted) and Destination College (where applicant is selected to take admission)

4 Admission Procedure

- a) Selected applicants have to produce the Intimation Letter (or Applicant Copy, in case s/he does not possess the Intimation letter) before the admission committee at the Destination College on the date and time mentioned there in.
- b) Applicant has to produce all original documents for verification only at the Destination College. S/he has to pay the requisite admission fees in the right mode (Bank Draft OR Cash as mentioned in the College Profile) at the destination college counter. No original is to be deposited with college authority.
- c) S/he has to submit three colour passport size photographs at the time of admission.
- d) Those who want to continue in the first college allotted to them in the first selection are required to pay the admission fees Bank Draft/ Cheque/ Cash. But those who opt for next selection can take admission by depositing Rs 100/- in cash (Non-Refundable) and rest of the amount in shape of account payee Bank Draft (Refundable). In the event of their transfer to another college in 2nd selection the college authority shall refund the Bank Draft to the candidates.
- e) Admission to 2nd Phase will be after publication of Supplementary / Instant results by CHSE (Odisha)

Who are eligible to apply during 2nd phase?

-
- Students who have passed in the supplementary / instant examination conducted by CHSE, Odisha
 - Students who could not apply online in Phase-I

4.1 Check List for Admission

- a) Original Certificates (As per **Intimation Letter**)
- b) **Total fees for admission** (as mentioned against each college in the 2nd part of CP).

- c) Three passport size colour photographs
- d) Following Original Documents are to be retained by the College Authority:
 - School/College Leaving Certificate issued by the Institution last attended.
 - Conduct Certificate issued by the Institution last attended.
 - Migration Certificate, if any
- e) Following Original Documents are to be returned by the College Authority to the applicant after the admission process is over.
 - Mark sheet of the Higher Secondary (+2) Examination
 - Pass Certificate of the same examination
 - Certificate in respect of Reservation, if any
 - Certificate in respect of Weightage, if any

4.2 Procedure to deal with transfer cases

If a candidate who has taken admission on basis of 1st selection gets selected for her/his higher choices in subsequent Selection, two situations may arise:

- a) Applicant's Destination College in 2nd round is different from the 1st round colleges
- b) The stream is changed at the same destination college.

For situation (a) The applicant shall take admission at the next selection Destination College on payment of the entire admission fees of this college and surrendering the CLC from the 1st round destination college.

For situation (b) For change of Stream in the 2nd round (due to up-gradation), there would be no need for the applicant to approach the college for any endorsement. This would be done at the college level subsequently.

Note: Students must be returned their entire admission fees (excluding Rs. 100/- as processing fees) with online generated College Leaving Certificate and other documents viz. cancelled original School Leaving Certificate/Cancelled College Leaving Certificate and original Migration Certificate to take transfer / fresh admission in any other college (SAMS or non-SAMS) within the normal period of e-Admission scheduled by H.E. Department.

5 Reservation

Scheduled Caste [SC] & Scheduled Tribe [ST]	<ul style="list-style-type: none"> a) SC-16.25% of the sanctioned strength of each course shall be reserved for SC applicants [G.O. 11710/HE, Dtd.: 01/06/2015] b) ST-22.5% of the sanctioned strength of each course shall be reserved for ST applicants [G.O. 11710/HE, Dtd.: 01/06/2015] c) The reserved seats are not interchangeable between SC & ST. d) SC/ST applicants selected for admission on their merit shall not be counted against reserved seats. e) However any modification made by the Government in the reservation policy will be followed during admission. f) Seats under reserved category will be de-reserved after three rounds only if no students of that category are available for sliding up for that college.
Physically Handicapped [PH]/Orthopedically Handicapped [OH]	3% of sanctioned seats shall be reserved for PH / OH Students (Extent of handicap not below 40%).
Ex-Serviceman [ESM]	1% of the sanctioned seats shall be reserved for Self / Children / Wife / Husband of Ex-Serviceman.
Serving Defense Personnel [SDP]	1% of the sanctioned seats shall be reserved for Self/ Children/ Wife/ Husband of serving defense personnel. (G.O. No. 55588/HE, Dt. 16.10.2000)
Children of Martyrs [CoM]	2% of sanctioned seats shall be reserved for the children of martyrs.
Odia Living in	Admission on merit from Odia students living in neighbouring states shall

Neighbouring States [OLNS]	be reserved up to 5% (1% for any particular state) of the sanctioned strength. For the purpose of admission, an applicant will be considered as OLNS, if s/he has passed the Higher secondary (+2) examination or equivalent examination from any College situated in the neighbouring state of Odisha. (Andhra Pradesh, Telangana, Chhattisgarh, Jharkhand, Bihar & West Bengal). Submission of residence certificate from such neighbouring state and nativity certificate from Odisha issued by competent authorities is mandatory to claim OLNS benefit.
Admission of candidates from Outside State Applicants (OSA)	The number of students admitted from outside Odisha to any class shall not exceed five percent (5%) of the total number of sanctioned seat of the class, subject to a maximum of one percent (1%) of the total seat for the candidates of a given State / Union Territory of India. For the purpose of admission, an applicant will be deemed to be from outside the State of Odisha if s/he has passed the Higher Secondary (+2) / Equivalent examination from any school situated outside State of Odisha. NB: All OSA candidates will be considered under General category only. An applicants, whose parents are permanent residents of Odisha, gas passed HSC or equivalent examination without Odia as a subject from outside Odisha may be considered to be from within Odisha.

6 Weightage

Number of seats in each stream, filled up by the applicants with weightage, shall not exceed 10% of the sanctioned strength. This 10% of seats shall be proportionately distributed among all categories of applicants. An applicant, who is selected with weightage and taken admission, shall continue to remain in this 10% bracket, even if cut-off mark is reduced in subsequent selections.

6.1 NCC

- Applicants holding B Certificate shall be given weightage of additional **10%** of marks over and above the aggregate marks secured at the Higher Secondary (+2) or Equivalent examination.
- Applicants who have represented the State or the Central School/Sainik School at the All India level NCC Camps / Courses / Activities shall be given weightage of additional **5%** of marks over and above the aggregate marks secured at the Higher Secondary (+2) or Equivalent examination.

6.2 NSS

- Applicants who have represented the country at International Level Camp shall be given **direct admission**.
- Applicants who have represented the state at National Level Camp shall be given Weightage of additional **7%** of marks over and above the aggregate marks secured at the CHSE / Equivalent examination.
- Applicants who have represented the inter State Category Camp shall be given Weightage of additional **5%** of marks over and above the aggregate marks secured at the CHSE/Equivalent examination.
- Applicants who have got the best NSS Volunteer award in University level shall be given Weightage of additional **3%** of mark over and above the aggregate marks secured in CHSE/Equivalent examination

6.3 Rover & Ranger

- Rover & Ranger possessing and producing the original certificate signed by the President of India shall be given weightage of additional **10%** of marks over and above the aggregate marks secured at the Higher Secondary (+2)/Equivalent examination.
- Rover & Ranger possessing and producing the original certificate signed by the Governor/ PATRON/ President of the State association shall be given weightage of additional **5%** of marks over and above the aggregate marks secured at the Higher Secondary (+2)/Equivalent examination.

6.4 Sports & Games

- a) Applicants who have represented the country at international level shall be given direct admission.
- b) Applicants who have represented the state at national level shall be given weightage of additional **10%** of marks over and above the aggregate marks secured at the Higher Secondary (+2)/Equivalent examination.
- c) Applicants who have represented the school at the inter-State School Sports Meet level shall be given weightage of additional **5%** of marks over and above the aggregate marks secured at the Higher Secondary (+2)/Equivalent examination.

N.B: There will be no validity limit for NCC/ NSS/ Scouts/ Sports certificates.

7 Certificates & Documents

An applicant has to submit the self-attested photo copies of the following documents / certificates with the College Copy of the Common Application Form (CAF). Respective Original ones have to be presented before the Admission Committee at the time of Admission for verification. The authority may retain some of the Certificates in Original during admission as described earlier.

- a) Higher Secondary (+2) Mark Sheets-cum-Provisional Certificate (or equivalent Board). If an applicant has not received the mark sheet from the board in-time, then the downloaded mark sheet from Internet will be admissible.
- b) College/School Leaving & Conduct certificates from the educational institution last attended.
- c) Schedule Tribe / Schedule Caste certificates from revenue officer not below rank of Tahsildar / Additional Tahsildar. **For ST applicant, her/his father's caste certificate may be taken into consideration.** Land passbook authenticated by the Tahsildar / Additional Tahsildar may also be taken as a proof of caste in absence of caste certificate.
(No caste certificate other than revenue officer not below the rank of Tahsildar / Additional Tahsildar shall be considered)
- d) PH/OH certificate from CDMO/SDMO/CMO of Capital Hospital (in case of Bhubaneswar).
- e) Ex-Service Man certificate from Zilla Sainik Board
- f) Service Defense Personnel-SDP (Army/Navy/Air Force) Certificate from the Commanding Officer of the unit
- g) Children of Martyrs (CoM) certificate from the District Collector
- h) NCC certificate from the competent authority.
- i) NSS certificate from the State Programme Coordinator.
- j) Migration certificate for the applicants passing from other Boards other than CHSE, Odisha
- k) Permanent resident/nativity certificate (for OLNS candidates)
- l) Sports certificate from the appropriate authority & counter signed by Commissioner-cum-Secretary, Sports & Youth Services, Government of Odisha OR Director of Sports & Youth Services, Government of Odisha OR Director, Secondary Education, Odisha as per G.O. 12471/HE, dtd: 06/06/2014



Common Application Form

for e-Admission to Degree Colleges in the State of Odisha
Higher Education Department, Government of Odisha

+3

Money Receipt-cum-Index Number /

Option Fees Date of Submission at College

Barcode Number (will be generated after entering this CAF into the e-Space software)

Signature of the Receiving Official _____

1 Council (+2) Details (As in admit card)

a. Name of the Examination Board b. Year of Passing c. Roll Number

2 Applicant's Name

3 Father's Name

4 Mother's Name

5 Personal Details

a. Blood Group b. Sex c. Religion d. Date of Birth
e. Nationality f. Mother Tongue g. Aadhaar No

Affix your self attested (on the front) recent colour passport size photograph here

6 Permanent Address

a. STATE b. DISTRICT c. BLOCK/ULB
d. House No., Street/Village, PO, Police Station Block, District, etc e. PIN Code
f. Telephone g. Mobile h. e-mail

7 Reservation Details

a. Scheduled Tribe (ST) Scheduled Caste (SC) OBC SEBC General
b. Physically/Orthopedically Handicapped (PH/OH)
c. Ex-Service Man (ESM) Serving Defence Personnel (SDP) Children of Martyrs (CoM)
d. Are you an Outside State Applicant (OSA)? Yes No If yes, please give the State Name
e. Are you Oriya Living in Neighbouring State (OLNS)? Yes No If yes, please give the State Name

8 Weightage Details (Please ✓ in appropriate box)

a. NCC NCC (B) NCC (C)
b. NSS Camp University Category State Category National Level International Level
c. Rover & Ranger Rajya Puraskar (RP) President Recognition (PR)
d. Sports & Games Inter State National Level International Level

9 Details of Mark Secured in +2 Council Examination

a. Name of the Stream
Maximum Marks Total Marks Secured English/SL Odisha
b. Have you passed +2 Council Exam Compartmentally / Instant? Yes No If yes
Name of the Subject Mark secured in previous exam Mark secured in Compartmental exam

10 Income Details of Parents

a. Father's Occupation b. Mother's Occupation
b. Annual Income of the Parents (Together) in Rs.

11 Bank Information

a. Account Number	<input type="text"/>	b. IFSC Number	<input type="text"/>	c. MICR Code	<input type="text"/>
e. Bank Details	<input type="text" value="Bank Name"/>	f.	<input type="text" value="Branch Name"/>		

12 Record of educational institution last attended

a. Name of the School	<input type="text"/>	b. Location of the School	<input type="text"/>
c. District	<input type="text"/>	d. Year of Joining	<input type="text"/>
e. Year of Leaving	<input type="text"/>		

13 Option(s)/Choice(s) Details

Sl #	College Name	Hostel	Stream Name	Subject Name
01				
02				
03				
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11				
12				
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19				
20				

UNDERTAKING

I do hereby agree to abide by the rules of the College/Hostel. I undertake that should any instance of indiscipline and disobedience of the rules laid down by the Government or any authority empowered by them in this regard, or should my conduct in the college is found not satisfactory, my name will be automatically be removed from the college. I also undertake that the information furnished by me in this application is true and correct. Should any information furnished by me is detected wrong afterwards, it will be treated as cognizable offence.

I further undertake that I will not involve in any raagana activities in the College and hostel premises. I understand that

**I hereby fully endorse the undertaking made by our
child/ward**

Submitted by me

Signature or thumb impression of parents/ guardian
Date _____ Place _____

Full Signature of Applicant
Date _____ Place _____

Instruction for filling CAF

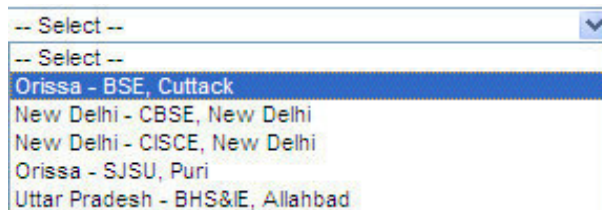
There are four types of input field in this on-line Common Application Form (CAF).

- (1) Select Box (2) Text Box (3) Radio Button & (4) Check Box

1. Select Box

To fill up this input field the applicant has to click anywhere in the box by using 'Mouse'. Upon clicking the list of options will be show up on the computer screen. Then click on the option of your choice. This option will be filled in the box. Please move to the next item.

Following items in CAF will have 'Select Box'. Above procedure is to be used to fill these items.



The screenshot shows a dropdown menu with a blue header and a list of options. The options are: Orissa - BSE, Cuttack (highlighted in blue), New Delhi - CBSE, New Delhi, New Delhi - CISCE, New Delhi, Orissa - SJSU, Puri, and Uttar Pradesh - BHS&E, Allahbad.

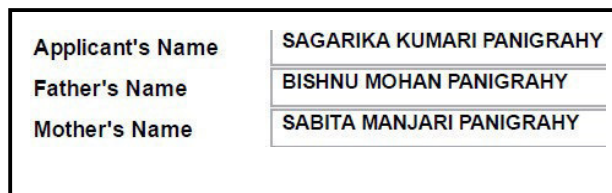
(1.a) Name of the Examination Board, (1.b) Year of Passing, (5.a) Blood Group, (5.b) Sex, (5.c) Religion, (10.a) District Name, (10.b) College Name, (10.c) Stream Name, (10.d) Compulsory (MIL), (10.e) Elective Subject, (10.f) 4th Elective in order of preference

NB: BSE(O) annual result data will be automatically reflected on CAF

2. Text Box

For this type of input field, the applicant has to write or 'Type' in the required information by using 'Key Board'. For example Name in the side box has been filled by in typing.

Following items in CAF, will have 'Text Box'. Please follow the above procedure is to fill in these items.



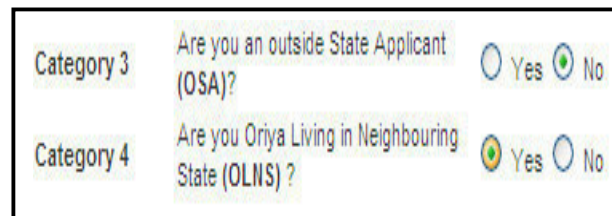
The screenshot shows a form with three text boxes. The first box is labeled 'Applicant's Name' and contains 'SAGARIKA KUMARI PANIGRAHY'. The second box is labeled 'Father's Name' and contains 'BISHNU MOHAN PANIGRAHY'. The third box is labeled 'Mother's Name' and contains 'SABITA MANJARI PANIGRAHY'.

(1.c) Roll Number, (2) Applicant's Name, (3) Father's Name, (4) Mother's Name, (5.d) Date of Birth, (6.d) House No., Street/Village, Post Office, Police Station Name, (6.e) PIN Code, (6.f) Telephone, (6.g) Mobile, (6.h) e-mail, (9.a) Details of marks secured in 10th Board Examination, (9.b) Details of marks secured in 10th Board Compartmental Examination

3. Radio Button

For this type of input field, the applicant has to click on the appropriate circle by moving the mouse to the circle and then clicking. Here applicant can choose only one option out of the several ones given. For example; 'Yes' or 'No' as has given in the right side.

Following items in CAF is to be filled by the 'Radio Button' method.



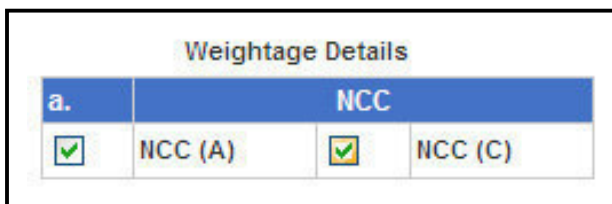
The screenshot shows two questions with radio buttons. The first question is 'Category 3: Are you an outside State Applicant (OSA)?' with 'Yes' and 'No' options. The 'No' option is selected. The second question is 'Category 4: Are you Oriya Living in Neighbouring State (OLNS)?' with 'Yes' and 'No' options. The 'Yes' option is selected.

(7.a) Scheduled Tribe (ST) / Scheduled Caste (SC) / Others, (7.c) Ex-Service Man (ESM) / Serving Defense Personnel (SDP) / Children of Martyrs (CoM), (7.d) Are you an Outside State Applicant (OSA)? (Yes/No), (7.e) Are you Oriya Living in Neighbouring State (OLNS)? (Yes/No), (9.b) Have you passed 10th Board Exam Compartmentally? (Yes/No), (10.f) If admitted, I propose to reside (In College Hostel / With Local Guardian / With Parents / In private Accommodation)

4. Check Box

For this type of input field the applicant has to click on the appropriate box by moving the mouse to the check box (Rectangle) and then clicking. Here, one can choose more than one record in this item e.g. NCC(A) & NCC (C) for item 8(a) of CAF (Please see side box)

Following items in CAF is to be filled by the 'Check Box' method.



The screenshot shows a form titled 'Weightage Details'. It has a table with two columns: 'a.' and 'NCC'. The 'a.' column has a checked checkbox. The 'NCC' column has two rows: 'NCC (A)' and 'NCC (C)'. Both 'NCC (A)' and 'NCC (C)' have checked checkboxes.

(7.b) Physically/Orthopedically Handicapped (PH/OH), (8.a) NCC (A & C), (8.b) Scout & Guide [Rajya Puraskar (RP) & President Recognition (PR)], (8.c) Sports (State, National & International)


Annexure-2 (List of Equivalent Boards)

List of Board's Conducting +2 (Higher Secondary) Examinations which are declared equivalent to the Higher Secondary Certificate Examination conducted by the Council of Higher Secondary Education, Orissa

Sl#	State	Short Name	Equivalent Board
1	Andhra Pradesh	APBIE, Andhra Pradesh	Andhra Pradesh Board of Intermediate Education, Andhra Pradesh
2	Andhra Pradesh	Andhra University	Andhra University
3	Andhra Pradesh	APBSE, Andhra Pradesh	Andhra Pradesh Board of Secondary Education, Andhra Pradesh
4	Andhra Pradesh	BIE, Andhra Pradesh	Board of Intermediate Education, Hyderabad
5	Andhra Pradesh	Osmania University	Osmania University, Hyderabad
6	Assam	ABSE, Assam	Assam Board of Secondary Education, Assam
7	Assam	AHSEC, Assam	Assam Higher Secondary Education Council, Assam
8	Assam	Gouhati University	Gouhati University, Assam
9	Bihar	BIEC, Bihar	Bihar Intermediate Education Council, Bihar
10	Bihar	BSEB, Bihar	Bihar School Examination Board, Bihar
11	Chhatisgarh	CMSM, Chhatisgarh	Chhatisgarh Madhyamic Sikshya Mandal, Chhatisgarh
12	Chhatisgarh	Ch.BSE, Chhatisgarh	Chhatisgarh Board of Secondary Education, Chhatisgarh
13	Goa	GBS&HSE, Goa	Goa Board of Secondary & Higher Secondary Education, Goa
14	Gujarat	GSEB, Gujarat	Gujarat Secondary Education Board, Gujarat
15	Haryana	BSE, Haryana	Board of School Education, Haryana
16	Haryana	HSEB, Haryana	Haryana School Education Board, Haryana
17	Himanchal Pradesh	HPBE, Himanchal Pradesh	Himanchal Pradesh Board of School Education, Himanchal Pradesh
18	Jammu & Kashmir	J&KSBSE, Jammu	J&K State Board of School Education, Jammu
19	Japan	FSHS, Japan	Fujimigake Senior High School, Japan
20	Jharkhand	JAC, Ranchi	Jharkhand Academic Council, Ranchi
21	Jharkhand	JICE, Jharkhand	Jharkhand Intermediate Council Education, Jharkhand
22	Karnataka	BPUE, Karnataka	Board of Pre-University Education, Karnataka
23	Karnataka	DPUEB, Karnataka	Department of Pre-University Education Board, Bangalore
24	Karnataka	Gullberga University	Gullberga University, Karnataka
25	Karnataka	KSEEB, Karnataka	Karnataka Secondary Education Examination Board, Karnataka
26	Kerala	BHSE, Kerala	Board of Higher Secondary Education, Kerala
27	Kerala	Gandhiji University, Kerala	Gandhiji University, Kerala
28	Kerala	KBPE, Kerala	Kerala Board of Pub-Examination, Kerala
29	Kerala	University of Calicut, Kerala	University of Calicut, Kerala
30	Kerala	University of Kerala, Kerala	University of Kerala, Kerala
31	Madhya Pradesh	BSE, Madhya Pradesh	Board of Secondary Examination, Madhya Pradesh
32	Maharashtra	MSBS&HSE, Maharashtra	Maharashtra State Board of Secondary & Higher Secondary Education
33	Maharashtra	Marathwada University	Marathwada University, Maharashtra
34	Manipur	CHSE, Manipur	Council of Higher Secondary Education, Manipur
35	Manipur	MBSE, Manipur	Manipur Board of Secondary Education, Manipur
36	Meghalaya	MBSE, Meghalaya	Meghalaya Board of School Education, Meghalaya
37	Mizoram	MBSE, Mizoram	Mizoram Board of School Education, Mizoram
38	Nagaland	NBSE, Nagaland	Nagaland Board of School Education, Nagaland

39	Nepal	HSEE, Nepal	Higher Secondary Education Board, Nepal
40	New Delhi	CBSE, New Delhi	Central Board of Secondary Education, New Delhi
41	New Delhi	CISCE, New Delhi	Council for Indian School Certificate Examinations, New Delhi
42	New Delhi	JMI, New Delhi	Jamia Millia Islamia, New Delhi
43	New Delhi	NIOS, New Delhi	National Institute of Open Schooling, New Delhi (Conditionally)
44	New Delhi	RSS, New Delhi	Rastriya Sanskrit Sanstan, New Delhi
45	Odisha	BIVPA, Odisha	Bimbadhar Institute of Visual & Performing Art, Orissa
46	Odisha	CHSE, Odisha	Council of Higher Secondary Education, Odisha (HS Vocational Examination)
47	Odisha	SJSV, Odisha	Sri Jagannath Sanskrit Vishvavidyalaya, Orissa
48	Odisha	SCTE&VT	State Council for Technical Education & Vocational Training, Odisha
49	Philippines	NHVHS, Philippines	High School Graduate of North Hills Village High School Republic of Philippines
50	Punjab	PSEB, Punjab	Punjab School Education Board, Punjab
51	Rajasthan	Banasthali Bidyapitha, Rajasthan	Banasthali Bidyapitha, Rajasthan
52	Rajasthan	BSE, Rajasthan	Board of Secondary Education, Rajasthan
53	Switzerland	IBD, Switzerland	International Baccalanrate Diploma, Switzerland
54	Tamil Nadu	BHSE, Tamilnadu	Board of Higher Secondary Examination, Tamilnadu
55	Tamil Nadu	TNBHSE, Tamil Nadu	Tamil Nadu Board of Higher Secondary Education, Tamil Nadu
56	Tamil Nadu	JNBSE, Madras	J N Board of Secondary Education, Madras
57	Tamilnadu	SBSE, Tamilnadu	State Board of School Examinations, Tamilnadu
58	Tripura	TBSE, Tripura	Tripura Board of Secondary Education, Tripura
59	UK	Londan University	Londan University, UK
60	USA	SBOHIO, USA	State Board of OHIO, USA
61	Uttar Pradesh	UPBHSIE. Uttar Pradesh	UP Board of High School & Intermediate Education, Uttar Pradesh
62	Uttarakhand	BSE, Uttarakhand	Board of School Education, Uttarakhand
63	Uttarakhanda	WSS, Masoori	Wood Stock School, Masoori
64	West Bengal	WBBME, West Bengal	West Bengal Board of Madrasah Education, West Bengal
65	West Bengal	WBBSE, West Bengal	West Bengal Board of Secondary Education, West Bengal
66	West Bengal	WBCHSE, West Bengal	West Bengal Council of Higher Secondary Education, West Bengal

Annexure-3 (Sample Copy of Intimation Letter)

	<h3 style="margin: 0;">Intimation Letter</h3> <p style="margin: 0;">for Admission to (+3) Degree / Autonomous Colleges</p> <p style="margin: 0;">Department of Higher Education, Government of Odisha</p>
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17 D 017937

First Selection

To
RAM MOHAN BEHERA
BAIRAGI CHARAN BEHERA
1241, 5th Lane, Behera Sahi, Bhadrak, 756100
Bhadrak, Odisha



19051203/0001

Congratulations!!!

You have been selected for admission into Degree classes as per following details.

College Name	Hostel	Subject	Choice in CAF	Rank
Fakir Mohan (Autonomous) College, Balasore	Yes	Geology	Option-03	15

NB:

It is mandatory for the selected applicants to take admission in the 1st selection college because 2nd selection admission process has been removed from the academic session 2012-13.

Students who take admission against lower options in the 1st selection and want to continue in that college, have to give an undertaking in a form (Annexure-7), so that their cases shall not be considered for sliding up during the normal admission process.

Status of Higher Option/s

Sl#	College Name	Subject	Waiting Rank			Choices in CAF
			General	Reservation	Weightage	
1	Bhadrak (Autonomous) College, Bhadrak	Chemistry	115	PH/OH-06 CoM: 11	NSS - 11	Option-01
2	Bhadrak (Autonomous) College, Bhadrak	Mathmatics	126	PH/OH-04 CoM: 17	PR - 09	Option-02

You are requested to report to the principal **Fakir Mohan (Autonomous) College, Balasore** with following documents in original on **01-Jul-2017 at 10:00 AM**

1	Cash/Bank Draft for fees required for admission mentioned against the college in CP for 'Admission'
2	Original Council Certificate or equivalent OR Original Council Mark Sheet-cum-Provisional Certificate or equivalent as the case may be.
3	Original School Leaving Certificate (SLC) / College Leaving Certificate (CLC)
4	Photocopy of 10th Board Certificate as a proof of date of birth.
5	Three recent passport size colour photographs.
6	Original Conduct Certificate from the institution last attended
7	Original PH/OH Certificate from CDMO of District/SDMO of Sub-Division/CMO of Capital Hospital
8	Original Migration Certificate for the applicant from West Bengal - WBBSE, Kolkata
9	Original Permanent Resident/Nativity Certificate for OSA/OLNS applicants.
10	Original Sports Certificate from the Competent Authorities and counter signed by Director, Sports
11	Original Mark Sheets-cum-Provisional Certificate (or equivalent Council) of Compartmental Exam.
12	Annexure-7, if you wish to continue in the lower choice i.e. not to be part of normal a-AD.

Father's Name	Mother's Name	Date of Birth	Mobile	Residence	Sex
BAIRAGI CHARAN BEHERA	MAMATA RANI BEHERA	1/1/2000	9090120120	06784-330055	Male
Board Name	Reservation	Weightage	Mark Secured	Maximum Mark	
Council of Higher Secondary Education, Odisha	General	PH/OH	490	600	
Compartmental Mark	Subject	Fail Mark	Pass Mark		
	Physics	22	46		

For any clarification please contact @ 501 SAMS (Degree) Resource Center **OR**
 Call Toll Free No.: 18003456770 / 155335 (Sanjog Helpline)



Common Application Form

for Admission to Degree Colleges (2017-18)

Department of Higher Education, Government of Odisha

College Copy

Wednesday, Jun 7, 2017 03:05:23 PM

For Official use only


17D017937



+3

Money Receipt-cum-Index Number	College Code	/	Index No.
Fees (Rs.)	300.00	Date of Submission at College	Signature of the Receiving Official

1	+2 Council Details (as in admit Card)	Name of the Examination Board	Year of Passing	Exam Type	Roll Number
		CHSE, ODISHA	2017	Annual	888AB888
2	Applicant's Name	RAM MOHAN BEHERA			
3	Father's Name	BAIRAGI CHARAN BEHERA			
4	Mother's Name	MAMATA RANI BEHERA			
5	Personal Details	Blood Group	Gender	Religion	Date of Birth
		O+	MALE	HINDU	01-Jan-2000
		Nationality	Mother Tongue	Aadhaar No.	
		INDIAN	ODIA	565489477086	



Affix your self attested (on the front) recent color passport size photographs here

6. Permanent Address						
a. State	ODISHA	b. District	BHADRAK	c. Block / ULB	BHADRAK	
d. Address	1241, 5TH LANE, BEHERA SAHI, BHADRAK			e. PIN Code	756100	
f. Telephone No.	06784	330055	g. Mobile No.	9090120120	h. e-Mail	ramohan@gmail.com

7. Reservation Details									
a. Schedule Tribe (ST)	No	Schedule Caste (SC)	No	OBC	No	SEBC	Yes	General	No
b. Physically/Orthopedically Handicapped (PH/OH)	Yes	Ex-Service Man (ESM)	No	Serving Defence Personnel (SDP)	No	Children of Martyrs (CoM)	Yes		
c. Are you an Outside State Applicant (OSA)?	No								
g. Are you an Oriya Living in Neighbouring State (OLNS)?	No								

8. Weightage Details											
a. NCC			b. NSS Camp								
NCC B	No	NCC (CAMP/COURSE)	No	University Level	No	State Level	Yes	National Level	No	International Level	No
c. Rover & Ranger						d. Sports & Games					
Rajya Puraskar(RP)	No	President Recognition(PR)	Yes	State	No	National	No	International	No		

9. Details of Mark Secured in +2 Council Examination											
a. Stream	Science										
b. Mark secured in each subject in +2 Council Examination	Maximum Mark	Total Mark Secured	MIL	English	Chemistry	Mathematics	Biology				
	600	490	87	65	78	76	82				
c. Have you passed +2 Council Exam	Yes	Name of the	Fail Mark in Previous	Pass mark in Compartmental							

Compartmentally / Instant?	Subject	Exam	Exam
	Physics	22	46

10. Income Details of Parents

a. Father's Occupation	CULTIVATION	b. Mother's Occupation	HOME MAKER
c. Annual Income of the Parents (Together) in Rs.	0 - 1,00,000		

11 Bank Information

a. Account Number	123456789789	b. IFSC Number	SBIN0987897
c. MICR Code	123456	d. Bank Name	STATE BANK OF INDIA
e. Branch Name	BHADRAK		

12 Record of educational institution last attended

a. Name of the School	BHADRAK JUNIOR COLLEGE, BHADRAK	b. Location of the School	TOWN POLICE STATION
c. District	BHADRAK	d. Year of Joining	2015
e. Year of Leaving	2017		

13 Option(s)/Choice(s) Details

Option	College Name	Stream	Stream Preference	Honours Preference	Hostel Option
FIRST	Bhadrak (Autonomous) College, Bhadrak	Physical Science	HONOURS	CHEMISTRY	NO
SECOND	Bhadrak (Autonomous) College, Bhadrak	Physical Science	HONOURS	MATHEMATICS	NO
THIRD	Fakir Mohan (Autonomous) College, Balasore	Physical Science	HONOURS	GEOLOGY	YES
FOURTH	Fakir Mohan (Autonomous) College, Balasore	Physical Science	HONOURS	CHEMISTRY	YES
FIFTH	Maharaja Purna Chandra (Autonomous) College, Takatpur	Biological Science	HONOURS	BOTANY	NO

UNDERTAKING

I do hereby agree to abide by the rules of the College/Hostel. I undertake that should any indiscipline and disobedience instance of the rules laid down by the Government or any authority empowered by them in this regard or should conduct in the college is found not satisfactory, my name will automatically be removed from the college. I undertake that information furnished by me in this application is true and correct and I undertake that any wrong information furnished by me, detected afterwards will be treated as cognizable offence.

I further undertake that I will not involve in any ragging activities in the college and hostel premises. I understand that criminal case will be filed against me if I indulge in ragging

I hereby fully endorse the undertaking made

**by our
child / ward**

Submitted by me

**Signature or thumb impression of parents/
guardian**

Date _____ Place _____

Full Signature of Applicant

Date _____ Place _____

Enclosures (The following documents would be enclosed along with the CAF)

Sl.#	Documents
1	Photocopy of 10th Board Certificate.
2	Higher Secondary (+2) Mark Sheets-cum-Provisional Certificate (or equivalent Board). If an applicant has not received the mark sheet from the board in-time, then the downloaded mark sheet from Internet will be admissible.
3	Self signed (on the front side) color passport size photograph (1 Copy) to be affixed in the CAF.

4	Certified true copy of the PH/OH Certificate from CDMO of District/SDMO of Sub-Division/CMO of Capital Hospital.
5	Certified true copy of the CoM Certificate from District Collector.
6	Ranger & Rovers certificate from Chief Commissioner of Scout & Guides.
7	Certified true copy of the +2 Mark Sheets-cum-Provisional Certificate (or equivalent Board) of compartmental Exam.
8	NSS certificate from competent certifying authority.
9	Attested copy of the Bank Pass Book showing name of the account holder,account number, IFSC number or Letter from Bank Manager on the above information.

17D017937



Common Application Form

for Admission to Degree Colleges (2017-18)

Department of Higher Education, Government of Odisha

Applicant Copy

Wednesday, Jun 7, 2017 03:05:23 PM

17D017937



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For Official use only

Money Receipt-cum-Index Number	College Code	/	Index No.
Fees (Rs.)	300.00	Date of Submission at College	Signature of the Receiving Official

1 +2 Council Details (as in admit Card)	CHSE, ODISHA	2017	Annual	888AB888
2 Applicant's Name	RAM MOHAN BEHERA			
3 Personal Details	O+	MALE	HINDU	01-Jan-2000 565489477086

4. Reservation Details
a. ST <input type="checkbox"/> No SC <input type="checkbox"/> No OBC <input type="checkbox"/> No SEBC <input type="checkbox"/> Yes General <input type="checkbox"/> No PH/OH <input type="checkbox"/> Yes ESM <input type="checkbox"/> No SDP <input type="checkbox"/> No CoM <input type="checkbox"/> Yes
b. Are you an Outside State Applicant (OSA)? <input type="checkbox"/> No
c. Are you an Oriya Living in Neighbouring State (OLNS)? <input type="checkbox"/> No

5. Weightage Details	
a. NCC	b. NSS Camp
NCC B <input type="checkbox"/> No NCC (CAMP/COURSE) <input type="checkbox"/> No	University Level <input type="checkbox"/> No State Level <input type="checkbox"/> Yes National Level <input type="checkbox"/> No International Level <input type="checkbox"/> No
c. Rover & Ranger	d. Sports & Games
Rajya Puraskar(RP) <input type="checkbox"/> No President Recognition(PR) <input type="checkbox"/> Yes	State <input type="checkbox"/> No National <input type="checkbox"/> No International <input type="checkbox"/> No

6. Details of Mark Secured in +2 Council Examination							
a. Stream	Science						
b. Mark secured in each subject in +2 Council Examination	Maximum Mark	Total Mark Secured	MIL	English	Chemistry	Mathematics	Biology
	600	490	87	65	78	76	82
c. Have you passed +2 Council Exam Compartmentally / Instant?	<input type="checkbox"/> Yes						
	Name of the Subject	Fail Mark in Previous Exam	Pass mark in Compartmental Exam				
	Physics	22	46				

7. Option(s)/Choice(s) Details					
Option	College Name	Stream	Stream Preference	Honours Preference	Hostel Option
FIRST	Bhadrak (Autonomous) College, Bhadrak	Physical Science	HONOURS	CHEMISTRY	NO
SECOND	Bhadrak (Autonomous) College, Bhadrak	Physical Science	HONOURS	MATHEMATICS	NO
THIRD	Fakir Mohan (Autonomous) College, Balasore	Physical Science	HONOURS	GEOLOGY	YES
FOURTH	Fakir Mohan (Autonomous) College, Balasore	Physical Science	HONOURS	CHEMISTRY	YES
FIFTH	Maharaja Purna Chandra (Autonomous) College, Takatpur	Biological Science	HONOURS	BOTANY	NO

Annexure-7 (Undertaking for Stop Auto Slide-up)



SAMS | e-Admission 2017
Higher Education Department
Government of Odisha

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Undertaking

Full Name of the Applicant	
Money Receipt-cum-Index Number	
CAF Barcode Number	

I do hereby undertake that, I will continue with present Selection College/Stream as per my intimation letter. I will not be a part in the subsequent Selection process. Also, my name may be removed from the Admission Selection Process.

Signature or thumb impression
Of parents/ guardian

Date : _____

Place : _____

Full Signature of the Applicant

Date : _____

Place : _____