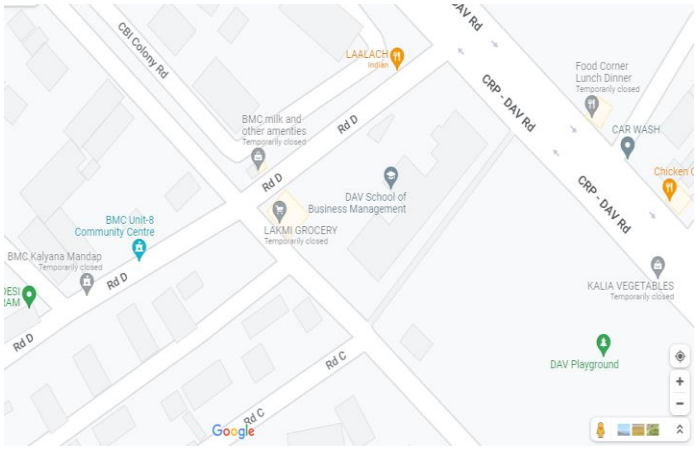


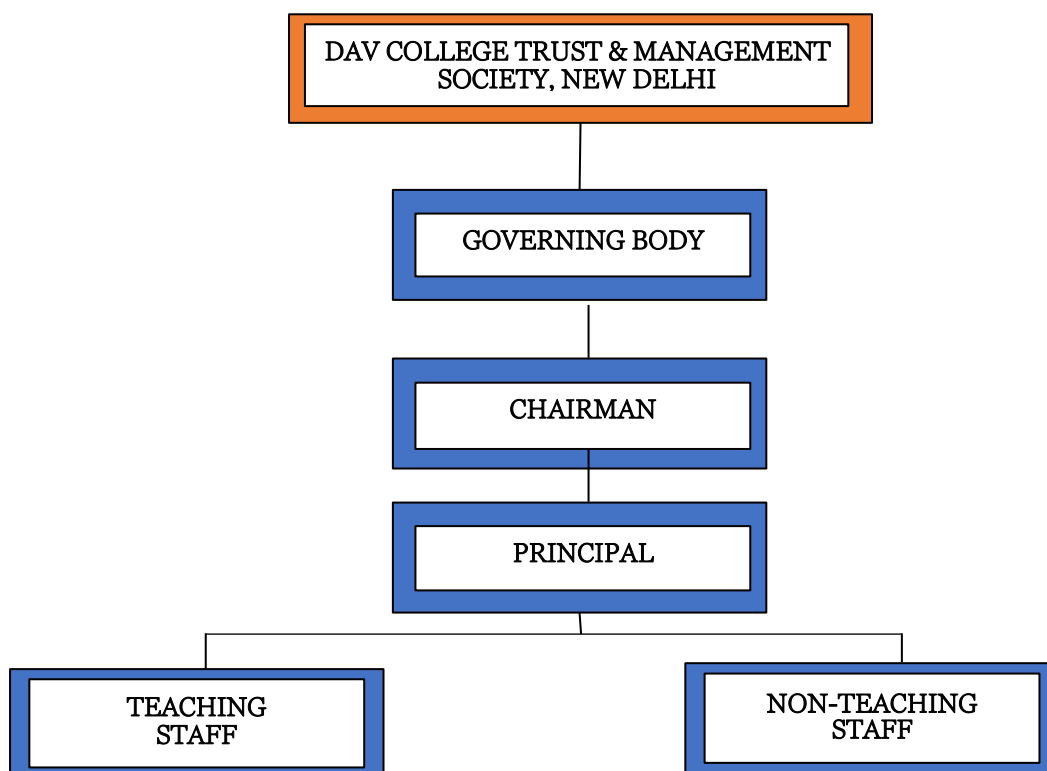
# ANNEXURE-10

## MANDATORY DISCLOSURES

	<b>Mandatory Disclosures</b>	<b>Updated on 04 April 2023</b>
	<b>Programme</b>	<b>Post Graduate Diploma in Management (PGDM)</b>
	<b>AICTE Permanent Id No.</b>	<b>1-11315589961</b>
	<b>Date &amp; Period of last approval</b>	<b>20th July 2022 (2022-23)</b>
<b>1.</b>	<b>Name of the Institution</b>	<b>D.A.V. School of the Business Management</b>
	<b>Address of the Institution</b>	<b>Unit-8, Nayapalli, Bhubaneswar, Khordha, Odisha</b>
	<b>City and Pin Code</b>	<b>Bhubaneswar – 751012</b>
	<b>State/UT</b>	<b>Odisha</b>
	<b>Site Map</b>	
	<b>Phone number with STD code</b>	<b>0674-2970704/2560539/9437139517</b>
	<b>Office hours at the Institution</b>	<b>10.00 am to 5.30 pm</b>
	<b>Academic hours at the Institution</b>	<b>9.00 am to 5.30 pm</b>
	<b>Email ID</b>	<b>dsbmbbsr@gmail.com</b>
	<b>Website</b>	<b>www.dsbm8.org</b>
	<b>Nearest Railway Station (distance in Km)</b>	<b>5 Km</b>
	<b>Nearest Airport (distance in Km)</b>	<b>5 Km</b>
	<b>Type of the Institution</b>	<b>Self Financing (Standalone)</b>
<b>2.</b>	<b>Name and address of the Trust</b>	<b>Dayanand Anglo-Vedic College Trust and Management Society, Paharganj, New Delhi-110055</b>
	<b>Telephone No. / Mobile No.</b>	<b>+91 11 23503500</b>
	<b>Email ID of The Trust</b>	<b><a href="mailto:info@davcmc.net.in">info@davcmc.net.in</a></b>
<b>3.</b>	<b>Name of the Principal</b>	<b>Dr. Dwarikanath Mishra</b>
	<b>Address of the Principal</b>	<b>D.A.V. School of the Business Management Unit-8, Nayapalli, Bhubaneswar, Odisha</b>
	<b>Telephone No.</b>	<b>0674-2970704/ 2560539</b>
	<b>Mobile No.</b>	<b>+91 9437138968 / 94374 77437</b>
	<b>E-Mail Id</b>	<b>dsbmprincipal1@gmail.com</b>
<b>4.</b>	<b>Name of the Affiliating University</b>	<b>Autonomous (AICTE Approved)</b>

<b>5.</b>	<b>Governance</b>	
<b>5.1</b>	<b>Members of the Board and their brief background</b>	
	<b>Sl. No.</b>	<b>Name of the Members</b>
		<b>Designation</b>
	1.	Shri M. M. Panda
	2.	Dr. K. C. Satapathy
	3.	Prof. R. K. Bal
	4.	Prof. Mitali Chinara
	5.	R.O., AICTE, Kolkata
	6.	Dr. Sujata Sahu
	7.	Mrs. Ipsita Das
	8.	Shri S. K. Behera
	9.	Dr. D. N. Mishra
		<b>Chairman</b>
		<b>Member</b>
		<b>Member</b>
		<b>Member</b>
		<b>Member</b>
		<b>Member</b>
		<b>Member</b>
		<b>Member Secretary</b>

<b>5.2</b>	<b>Members of Academic Advisory Body</b>	
	<b>Sl. No.</b>	<b>Name of the Members</b>
		<b>Designation</b>
	1.	Shri Byomjit Dikshit Asst. General Manager, ICICI Bank, Mumbai
	2.	Shri Trinath Lenka Managing Director Wallet Finserve Pvt. Ltd.
	3.	Prof. R K Bal Vice Chancellor ASBM University, Odisha
	4.	Prof. B B Mishra Vice Chancellor Sambalpur University
	5.	Mr. Sridhar Patra CMD, NALCO
	6.	Prof. K K Beuria Chairman, IM & IS, Bhubaneswar, Odisha
	7.	Mr. Ashish Ku. Mishra Vice President & Head (HR) IMFA Ltd.
<b>5.3</b>	<b>Frequency of the Board Meeting and Academic Advisory Body</b>	<b>Minimum 3 meetings in a year Last meeting held on 18/03/2023</b>
<b>5.4</b>	<b>Organizational Chart &amp; Processes</b>	



5.5	Nature and Extent of involvement of Faculty and students in academic affairs / improvements	Continuous performance evaluation through PTER and adopt the best practices in phased manner.
5.6	Mechanism / Norms and Procedure for democratic / good Governance	Continuous improvement in the academic culture and governance mechanism
5.7	Student Feedback on Institutional Governance / Faculty Performance	Implementation of continuous feedback mechanism for students /academic audit for faculties
5.8	Grievance Redressal Mechanism for Faculty, Staff and Students	To be addressed through Core committee
5.9	Establishment of Anti-Ragging Committee	To be constituted prior to commencement of the course
5.10	Establishment of Online Grievance Redressal Mechanism	To be constituted prior to commencement of the course
5.11	Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University	To be constituted prior to commencement of the course
5.12	Establishment of Internal Complaint Committee (ICC)	To be constituted prior to commencement of the course
5.13	Establishment of Committee for SC/ST	To be constituted prior to commencement of the course

5.14	<b>Internal Quality Assurance Cell</b>	Chairperson: Dr. D.N. Mishra Member of Management: Prof. Mitali Chinara Senior Adm. Officer: Mr. A.K. Maharana Nominee of Society: Dr. K. C. Satapathy Nominee of Alumni: Mrs. Lopamudra Pattnaik Nominee (Employer): Shri Madan Mohan Panda Nominee (Industrialist): Mr. S. K. Behera IQAC Coordinator: Dr. Pallabi Mund
------	--	--

<b>6.</b>	<b>Programmes</b>
-----------	-------------------

6.1	<b>Name of the Programmes approved by AICTE</b>	Post Graduate Diploma in Management
6.2	<b>Name of the Programmes Accredited by NBA</b>	N.A.
6.3	<b>Status of Accreditation of the Courses</b>	LOA in the Session 2022-23
	<b>Total number of Courses</b>	01
	<b>No. of Courses for which applied for Accreditation</b>	01
	<b>Status of Accreditation – Preliminary / Applied for SAR and results awaited / Applied for SAR and visits completed / Results of the visits awaited / Rejected / Approved for... Courses (specify the number of courses)</b>	Approved for the course Post Graduate Diploma in Management (Financial Management) in the year 2022-23
6.4	<b>For each Programme the following details are to be given (Preferably in Tabular form)</b>	
	<b>Name</b>	Post Graduate Diploma in Management
	<b>Number of Seats</b>	60
	<b>Duration</b>	2 Years
	<b>Cut-off marks/rank of admission during the last five years</b>	N.A.
	<b>Fee (as approved by the State Government)</b>	Rs 4, 00,000/- for 2 years
	<b>Placement Facilities</b>	Will be extended in the second year of the course
	<b>Campus Placement in last three years with minimum salary, maximum salary and average salary</b>	N.A.

6.5	<b>Name and duration of Programme(s) having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details:</b>	
	<b>Details of the Foreign University</b>	N/A
	<b>Name of the University</b>	N/A
	<b>Address</b>	N/A
	<b>Website</b>	N/A
	<b>Accreditation status of the University in its Home Country</b>	N/A

	Ranking of the University in the Home Country	N/A
	Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implication for students in terms of pursuit of higher studies in India and abroad and job both within and outside the country	N/A
	Nature of Collaboration	N/A
	Conditions of Collaboration	N/A
	Complete details of payment a student has to make to get the full benefit of Collaboration	N/A
<b>6.6</b>	<b>For each Programme Collaborated provide the following:</b>	
	Programme Focus	N/A
	Number of seats	N/A
	Admission Procedure	N/A
	Fee (as approved by the State government)	N/A
	Placement Facility	N/A
	Placement Records for last three years with minimum salary, maximum salary and average salary	N/A
	Whether the Collaboration Programme is approved by AICTE? If not whether the Domestic / Foreign University has applied to AICTE for approval.	N/A
<b>7.</b>	<b>Faculty</b>	<b>To be updated before the calendar year</b>
	Courses / Branch wise list faculty members	N/A
	Permanent Faculty	N/A
	Number of Faculty employed and left during the last three years	N/A
<b>8.</b>	<b>Profile of Vice-Chancellor / Director / Principal/ Faculty</b>	<b>Dr. Dwarikanath Mishra D.A.V. School of the Business Management Contact: +91 9437138968 / 94374 77437 Email: <a href="mailto:dsbmprincipal1@gmail.com">dsbmprincipal1@gmail.com</a></b>
	For each Faculty give a page covering with Passport Size Photograph	To be updated before the calendar year
	Name	To be updated before the calendar year
	Date of Birth	To be updated before the calendar year
	Unique ID	To be updated before the calendar year
	Educational Qualification	To be updated before the calendar year
<b>8.1</b>	<b>Work Experience</b>	<b>To be updated before the calendar year</b>
	Teaching	To be updated before the calendar year
	Research	To be updated before the calendar year

	Industry	To be updated before the calendar year
	Others	To be updated before the calendar year
	Area of Specialization	To be updated before the calendar year
	Courses taught at Diploma / Post Diploma / Under-Graduate/Post-Graduate/Post-Graduate Diploma Level	To be updated before the calendar year
8.2	Research Guidance (Number of Students)	N.A
	No. of papers published in National / International Journals / Conferences	N.A
	Master (Completed/Ongoing)	N.A
	Ph.D. (Completed/Ongoing)	N.A
8.3	Projects Carried out	N.A
8.4	Patents (Filed & Granted)	N.A
8.5	Technology Transfer	N.A
8.6	Research Publications (No. of Papers published in National / International Journals / Conferences)	To be updated before the calendar year
8.7	No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	To be updated before the calendar year
9.	Fee	
	Details of Fee, as approved by State Fee Committee, for the institution	₹ 4,00,000/-
	Time schedule for payment of Fee for the entire Programme	2 years
	No. of Fee waivers granted with amount and name of the students	To be updated after student enrollment
	Number of scholarships offered by the Institution, duration and amount	To be updated after student enrollment
	Criteria for Fee waivers / Scholarship	To be updated after student enrollment
	Estimate cost of Boarding and Lodging	To be updated after student enrollment
	Any other fee please specify	To be updated after student enrollment
10.	Admission	
	Number of seats sanctioned with the year of approval	60
	Number of students admitted under various categories each year in the last three years	To be updated after student enrolment
	Number of applications received during the last two years for admission under Management Quota and number admitted	To be updated before commencement of the course
11.	Admission Procedure	
	Mention the admission test being followed, name and address of the Test Agency / State Admission Authorities and its URL (website)	<ul style="list-style-type: none"> <li>Valid Score card obtained from CAT/MAT/XAT/NMAT/ATMA/OJEE/ other equivalent common entrance examinations</li> <li>Group Discussion and Personal Interview</li> </ul>

	Number of seats allotted to different Test Qualified candidate separately (AIEEE/CET (State conducted test/University tests/CMAT/GPAT)/Association	No															
11.1	Calendar for admission against Management / Vacant seats:	N.A															
	Last date of request for applications																
	Last date of submission of applications																
	Dates for announcing final results																
	Release of admission list (main list and waiting list shall be announced on the																
	Date for acceptance by the candidate (time given shall in no case be less than																
	Last date of closing of admission																
	Starting of the Academic session																
	The waiting list shall be activated only on the expiry of date of main list																
	The policy of refund of the Fee, in case of withdrawal shall be clearly notified																
12.	Criteria and Weightages for Admission																
	Describe each criterion with its respective weightages i.e., Admission Test, marks in qualifying examination etc.	<p>The candidates shall be short listed on the basis of the overall rank computed taking into account of the following components and their weights:</p> <table border="1"> <thead> <tr> <th>SL. No.</th> <th>COMPONENT</th> <th>DSBM Guidelines</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Score in the Common Admission Test</td> <td>35 %</td> </tr> <tr> <td>2</td> <td>Score for Academic Performance in X Std., XII Std., UG Level, PG Level</td> <td>25 %</td> </tr> <tr> <td>3</td> <td>Group Discussion / Interview</td> <td>35 %</td> </tr> <tr> <td>4</td> <td>Participation in Sports, extra-Curricular Activities, Academic Diversity and Gender Diversity</td> <td>05 %</td> </tr> </tbody> </table>	SL. No.	COMPONENT	DSBM Guidelines	1	Score in the Common Admission Test	35 %	2	Score for Academic Performance in X Std., XII Std., UG Level, PG Level	25 %	3	Group Discussion / Interview	35 %	4	Participation in Sports, extra-Curricular Activities, Academic Diversity and Gender Diversity	05 %
SL. No.	COMPONENT	DSBM Guidelines															
1	Score in the Common Admission Test	35 %															
2	Score for Academic Performance in X Std., XII Std., UG Level, PG Level	25 %															
3	Group Discussion / Interview	35 %															
4	Participation in Sports, extra-Curricular Activities, Academic Diversity and Gender Diversity	05 %															
	Mention the minimum level of acceptance, if any	--															
	Mention the cut-off Levels of percentage and percentiles score of the candidates in the admission test for the last three years	--															
	Display marks scored in Test etc. and in aggregate for all candidates who were admitted.	To be updated after student enrolment															
13.	List of Applicants	To be updated after student enrolment															

	List of candidates whose applications have been received along with percentile/percentages core for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats (merit wise)	To be updated after student enrolment
14.	Results of Admission Under Management seats / Vacant Seats	N.A
	Composition of selection team for admission under Management Quota with the brief profile of members (This information be made available in the public domain after the admission process is over)	N.A
	Score of the individual candidate admitted arranged in order of merit	
	List of candidates who have been offered admission	
	Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate	
	List of the candidate who joined within the date, vacancy position in each category before operation of waiting	
15.	Information of Infrastructure and Other Resources Available	
	Number of Class Rooms and size of each	Class Room – 01 (68 Sq.m)
	Number of Tutorial rooms and size of each	Tutorial Room – 01 (33 Sq.m)
	Number of Laboratories and size of each	-
	Number of Drawing Halls with the capacity of each	-
	Number of Computer Centers with capacity of each	Computer Center – 01 (164.42 Sq.m)
	Central Examination Facility, Number of rooms and capacity of each	Examination Room – 01(31.46 Sq.m)
	Online Examination facility (Number of Nodes, Internet Bandwidth etc.)	80 Systems 300 Mbps Bandwidth
	Barrier Free Built Environment for disabled and elderly persons	Yes
	Occupancy Certificate	Yes
	Fire and Safety Certificate	Yes
	Hostel Facilities	Yes
15.1	Library	
	Number of Library Books / Titles / Journals available (Programme-wise)	For PGDM: Titles – 110, Volumes - 391, Journals - 3

	List of Online National / International Journals subscribed	N-list
	E-Library facilities	Yes
	National Digital Library (NDL) subscription details	4 registered members from the institute (Staff)
15.2	Laboratory and Workshop	N/A
	List of Major Equipment / Facilities in each Laboratory / Workshop	N/A
	List of Experimental Setup in each Laboratory / Workshop	N/A
15.3	Computing Facilities	
	Internet Bandwidth	300 Mbps
	Number and Configuration of System	80 System, Windows and Linux (Ubuntu)
	Total number of systems connected by LAN	80
	Total number of systems connected by WAN	05
	Major software packages available	<ul style="list-style-type: none"> <li>• Windows 10 Pro</li> <li>• MS Office</li> <li>• Tally Prime</li> <li>• Adobe Premiere Pro</li> <li>• Grammarly</li> <li>• Canva Pro</li> <li>• SPSS</li> <li>• WinRAR</li> <li>• Power BI</li> <li>• QuickHeal Antivirus Security</li> </ul>
	Special purpose facilities available (Conduct of online Meetings / Webinars / Workshops etc.)	<ul style="list-style-type: none"> <li>• Licensed Zoom connection</li> <li>• Online Staff Meetings</li> <li>• Webinars and e-Expert Talks</li> </ul>
	Facilities for conduct of classes / courses in online mode (Theory and Practical)	<ul style="list-style-type: none"> <li>• Smart Classrooms with audio, video and internet connectivity.</li> <li>• Computer laboratory with LAN connection</li> </ul>
	Innovation Cell	Conducted through various clubs (Literary, IT, Quiz and Entrepreneurship)
	Social Media Cell	Managed by faculties in various social media platforms like Twitter, Facebook, Instagram, YouTube and WhatsApp
	Compliance of the National Academic Depository (NAD), applicable to PGCM/PGDM Institutions and University Departments	To be complied after commencement of the course
15.4	List of Facilities available	
	Games and Sports Facilities	Yes
	Extra-Curricular Activities	Yes
	Soft Skill Development Facilities	Yes
15.5	Teaching Learning Process	N.A

	Curricula and syllabus for each of the Programmes as approved by the University	
	Academic Calendar of the University	
	Academic Time Table with the name of the faculty members handling the Course	
	Teaching Load of each Faculty	
	Internal Continuous Evaluation System and place	
	Student's assessment of Faculty, System in place	
15.6	For each Post Graduate Courses give the followings:	
	Title of the Course	Post Graduate Diploma in Management
	Curricula and Syllabi	<a href="https://www.dsbn8.org/upload/file_0404230746100.pdf">https://www.dsbn8.org/upload/file_0404230746100.pdf</a>
	Laboratory Facilities exclusive to the Post Graduate Course	Yes
15.7	Special Purpose	
	Software, all design tools in case	Yes
	Academic Calendar and framework	To be updated after commencement of the course
16.	Enrolment and placement details of students in the last 3 years	N.A
17.	List of Research Projects / Consultancy Works	N.A.
	Number of Projects carried out, funding agency, Grant received	N.A.
	Publications (if any) out of research in last three years out of master projects	N.A.
	Industry Linkage	Yes
	MoUs with Industries (minimum 3 (10))	<ul style="list-style-type: none"> <li>Amber Clothing Pvt. Ltd. Bhubaneswar</li> <li>RSB Transmission (I) Ltd.</li> <li>Wallet Finserve Pvt. Ltd.</li> <li>Usha Industries</li> </ul>
18.	LoA and subsequent EoA till the current Academic Year	LoA Received for Session 2022-23
19.	Accounted audited statement for the last three years	N.A.
20.	Best Practices adopted, if any	Link

**Note:** Suppression and/or misrepresentation of information shall invite appropriate penal action. The Website shall be dynamically updated with regard to Mandatory Disclosures.

**Important Instructions:**

- Avoid putting personal information in public domain.
- The mandatory disclosure should be available freely to view / download to the public without any restrictions.
- LoA / EoA letters (since inception) should form part of the mandatory disclosure and complete mandatory disclosure document should be converted into a single PDF file and the URL (web-link) to be entered in the AICTE portal (under attachment tab)